# U.S. USPS Form usps-ps-1628

| Social Security Number | | | Name *(Last, First, M.I.)* | | |
|---|---|---|---|---|---|
| Office or Station | | | **Warning:** Do not make duplicate keys. You must return keys immediately when your duties no longer require their use. | | |
| Assigned | | | Signature | Returned | |
| Set No. | Date | Time | | Date | Time |
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PS Form **1628,** October 1985

**Individual Key Record**