



## RECOMMENDATION FOR AWARD(S)

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|   |         |                  |            |                             |  |                        |  |
|---|---------|------------------|------------|-----------------------------|--|------------------------|--|
| 1. SOLICITATION NO.                         | 2. DATE | a. ISSUE         | b. OPENING | 3. CONTRACT PERIOD          |  |                        |  |
| 4. SUPPLIES/SERVICE                         |         |                  |            | 5. TOTAL DOLLAR VALUE<br>\$ |  |                        |  |
|   |         |                  |            | 6. CONTRACT TYPE            |  |                        |  |
| 7. PROCUREMENT METHOD                       |         | 8. NO. OF OFFERS |            | 9. AWARD STATUS             |  | 10. AWARD ITEMS TO     |  |
| SEALED BID                                  |         | a. SOLICITED     |            | COMPLETE                    |  | ONLY OFFEROR           |  |
| NEGOTIATED                                  |         |                  |            | PARTIAL                     |  | LOW OFFEROR            |  |
| OTHER THAN COMPETITIVE<br>41 USC 253(c) ( ) |         | b. RECEIVED      |            | FINAL                       |  | OTHER THAN LOW OFFEROR |  |
|   |         |                  |            | PARTIAL                     |  | NO. OF AWARDS          |  |

11. ACQUISITION CODING

S - Small business  
O - Other than small business  
L - Labor surplus area concern

8(a) - 8(a) Contract  
W - Woman-owned business  
NISH - NISH workshop

NIB - NIB workshop  
FPI - Federal Prison Industries  
SD - Small disadvantaged business

### 12. PROPOSED AWARD(S) AND PRICE/DISCOUNT ANALYSIS

| ACQUISITION CODING<br>(a) | CONTRACTOR'S NAME, ADDRESS, DUNS NUMBER, AND CONTRACT NUMBER<br>(b) | ITEM NUMBERS<br>(c) | PRODUCTION POINT<br>(City, County, and State)<br>(d) | \$ AMOUNT<br>(e) |
|---------------------------|---|---------------------|--|------------------|
|                           |   |                     |  |                  |

|   |   |
|---|---|
| 13. PREPARED BY <i>(Signature and date)</i> | a. RECOMMENDED BY <i>(Supervisor)</i>       |
| b. APPROVED BY <i>(Contracting Officer)</i> | c. C.O. WARRANT NUMBER      EXPIRATION DATE |

14. CONCURRENCE *(Signature and date)* AS APPLICABLE

|  |  |
|--|--|
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## CHECKLIST *(For items covered by this form)*

All explanations under "REMARKS" should be prefaced by the appropriate line number, identify offeror(s), cite solicitation item number(s), show final disposition (including computations), explain further action to be taken and all referenced reports, documents, and correspondence shall be attached to this form to justify the action taken as set forth in applicable regulations.

| LINE NO. | EXPLAIN UNDER "REMARKS" WHENEVER A CHECKMARK FALLS IN A BLOCK WITH AN ASTERISK(*)                      | YES | NO | NA |
|----------|--|-----|----|----|
| 1.       | Funds available?   |     | *  |    |
| 2.       | Solicitation synopsis? (FAR 5.201)   | *   | *  |    |
| 3.       | Amendments issued to the solicitation? (FAR 14.208 and 15.410)   | *   |    |    |
| 4.       | Protest received? (FAR 33.1)   | *   |    |    |
| 5.       | Late bids/offers received? (FAR 14.304 and 15.412)   | *   |    |    |
| 6.       | Was a mistake in bid claimed? (FAR 14.406 and 15.1005)   | *   |    |    |
| 7.       | Award based on a partial or total small business, labor surplus set-aside? (FAR 19.502 and 20.201)     | *   |    |    |
| 8.       | Bid samples required? (FAR 14.202-4)   |     |    |    |
| 9.       | Proposed awardee on the Lists of Parties Excluded from Federal Procurement or Nonprocurement Programs. | *   |    |    |
| 10.      | Bid bond required? (FAR 28.101)  | *   |    |    |
| 11.      | Buy American differential applicable to award? (FAR 25.105)  | *   |    |    |
| 12.      | Award to offeror on qualified offer? (FAR 14.404-2(e) or 14.404-5)                                     | *   |    |    |
| 13.      | Preaward survey conducted? (FAR 9.106)   | *   |    |    |
| 14.      | Certificate of Competency obtained? (FAR 19.602-1)   | *   |    |    |
| 15.      | Contingent fee agreements involved? (FAR 3.405)  | *   |    |    |
| 16.      | Subcontracting plans required and on file? (FAR 19.702)  | *   |    |    |
| 17.      | EEO clearance required? (FAR 22.805)   | *   |    |    |
| 18.      | Award to other than low offeror?   | *   |    |    |
| 19.      | Award to only offeror?   | *   |    |    |
| 20.      | Contract clearance required? (APD 2800.1B)   | *   |    |    |
| 21.      | Repurchase against a defaulted contract?   | *   |    |    |
| 22.      | Items proposed for "No award"?   | *   |    |    |
| 23.      | Any management or congressional interests?   | *   |    |    |
| 24.      | Award subject to notification to the Office of Congressional Affairs? (GSAR 505.303-70)                | *   |    |    |
| 25.      | Cost or pricing data required? (FAR 15.804-2(a))   | *   |    |    |
| 26.      | Preaward audit obtained? (FAR 15.805-5)  |     | *  |    |
| 27.      | Certificate of current cost or pricing data obtained? (FAR 15.804-4)                                   |     | *  |    |

REMARKS (Use separate sheet when necessary)