

MHE SHOP REPAIR ORDER

ISSUED TO <i>(Name)</i>		ADDRESS	
EQUIPMENT IDENTIFICATION NO.		EQUIPMENT MANUFACTURE	
ORDER NUMBER		HOURLY METER READING	
DATE OF REPAIR/TIME-IN		DATE COMPLETED/TIMEOUT	
AUTHORIZED BY		DOWN TIME <i>(Hours)</i>	
DESCRIPTION OF REPAIRS OR SERVICES			

DATE	MECHANIC INITIAL	LABOR TIME		LABOR COST	PART NUMBER DESCRIPTION	QTY.	UNIT COST	COST
		HRS.	RATE					
TOTAL COST OF LABOR				\$	TOTAL COST OF PARTS			\$
I certify that services and repairs herein have been completed.					TOTAL COST OF LABOR			\$
					SIGNATURE OF MECHNIC			
DATE COMPLETED					TOTAL COST			\$