

GUIDE FOR ASSEMBLING SPECIFICATIONS, SPECIFICATION DRAWINGS, AND BID FORMS (Construction Contracts estimated to exceed \$25,000)		PROJECT NO.
I T E M	CHECK (/)	NUMBER OF COPIES
FIRST VOLUME:		
GSA FORM 1118 - FRONT COVER - SPECIFICATIONS AND BID FORMS - DESIGNATE SET-ASIDES		1
TABLE OF CONTENTS - BLUE - INCLUDE PROJECT TITLE, LOCATION, AND PROJECT AND CONTRACT NUMBERS		1
GSA FORM 3506 - CONSTRUCTION CONTRACT CLAUSES (FIXED-PRICE)		1
GSA FORM 2653 - VALUE ENGINEERING INCENTIVE CLAUSE		1
GSA FORM 3505 - LABOR STANDARDS (CONSTRUCTION CONTRACT)		1
GSA FORM 1085 - WAGE RATE SCHEDULE, OR APPLICABLE WAGE DETERMINATION DECISION		1
SUPPLEMENTARY CONDITIONS		1
TECHNICAL SPECIFICATION MANUAL:		
SECTIONS UNDER DIVISIONS 1 THROUGH 13		
+ SPECIFICATION DRAWINGS (ARCHITECTURAL AND STRUCTURAL) (Assembled in numerical order)		
BACK COVER		1
ADDITIONAL VOLUMES:		
* GSA FORM 1118 - FRONT COVER - SPECIFICATIONS AND BID FORMS - DESIGNATE SET-ASIDES		1
* TABLE OF CONTENTS - BLUE - INCLUDE PROJECT TITLE, LOCATION, AND PROJECT AND CONTRACT NUMBERS		1
SECTIONS UNDER DIVISIONS 14 THROUGH 16		
+ SPECIFICATION DRAWINGS (MECHANICAL AND ELECTRICAL) (Assembled in numerical order)		
* BACK COVER		1
LAST VOLUME:		
BID FORMS:		
GSA FORM 1118 - FRONT COVER - SPECIFICATIONS AND BID FORMS - DESIGNATE SET-ASIDES		1
STANDARD FORM 1442 - SOLICITATION, OFFER, AND AWARD		3
+ GSA FORM 3501 - SOLICITATION PROVISIONS (ADVERTISED)		1
+ GSA FORM 3502 - SOLICITATION PROVISIONS (NEGOTIATED)		1
SUPPLEMENTARY INSTRUCTIONS TO BIDDERS		1
GSA FORM 1735 - INFORMATION REGARDING BUY AMERICAN ACT		1
GSA FORM 1903 - NOTICE TO BIDDER		1
GSA FORM 3503 - REPRESENTATIONS AND CERTIFICATIONS		3
STANDARD FORM 24 - BID BOND		2
BACK COVER		1
REMARKS		

(See reverse for special reproduction instructions)

* These items are to be included when more than one volume is required.

+ Use only when applicable

GSA FORM 1160 (REV. 4-84)

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GSA Form 1118, Front Cover – Specification and Bid Forms

GSA Form 1085, Wage Rate Schedule

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