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GO

Maine Department of Labor, Bureau of Labor Standards  
Migrant and Immigrant Services Division  
45 State House Station  
Augusta, Maine 04333-0045  
Telephone (207) 624-6400  
TTY (800) 794-1110  
Fax (207) 624-6449

## H 1-B Prevailing Wage Request Form

*This form cannot be submitted electronically. Print the form, complete it, then mail or fax it to the address or number above. If you have any questions about completing this form, call 207-624-6487.*

**1. Name of Employer:**

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**2. Phone #:** \_\_\_\_\_

**3. Address where alien will work: (street, city, state, zip code)**

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**4. Alien's name:**

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**5. Nature of employer's business:**

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**6. Title of job being filled:**

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**7. Hours per week** \_\_\_\_\_ **8. Rate of pay** \_\_\_\_\_ **9. Number of employees alien will supervise** \_\_\_\_\_

**10. Describe fully the job duties to be performed (include amount and type of supervision required):**

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**11. State in detail the MINIMUM education, training and experience needed for the worker to perform satisfactorily the job duties described in item #10.**

**EDUCATION:**

**College (no. of years required):** \_\_\_\_\_

Major field of study: \_\_\_\_\_  
Special requirements:  
*EXPERIENCE (Number of years):*  
Job Offered: \_\_\_\_\_  
Related Occupation: \_\_\_\_\_

12. Experience: (Must check one)

\_\_\_\_ Skill Level I. Beginning level employees having a basic understanding of the occupation through education or experience. They perform routine or moderately complex tasks that require limited exercise of judgment and provide experience and familiarization with the employer's methods, practices, and programs. They may assist staff performing tasks requiring skills equivalent to Level II and may perform higher level work for training and developmental purposes. These employees work under close supervision and receive specific instructions on required tasks and results expected. Work is closely monitored and reviewed for accuracy.

\_\_\_\_ Skill Level II. Fully competent employees who have sufficient experience in the occupation to plan and conduct work requiring judgment and the independent evaluation, selection, modification, and application of standard procedures and techniques. Such employees use advanced skills and diversified knowledge to solve unusual and complex problems. They may supervise or provide direction to staff performing tasks requiring skills equivalent to a level I. These employees receive only technical guidance and their work is reviewed for application of sound judgment and effectiveness in meeting the establishment's procedures and expectations. Please check this skill level if employee needs a license or certification in order to practice the occupation.

13. Name of Requestor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address:(street,city,state,zip code)

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PLEASE DO NOT WRITE BELOW THIS LINE

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DEPARTMENT ACTION TO PROVIDE A PREVAILING WAGE DETERMINATION:

DOT Title: \_\_\_\_\_

DOT Code: \_\_\_\_\_

OES Code: \_\_\_\_\_

Prevailing wage: \_\_\_\_\_

Analyst: \_\_\_\_\_

Date: \_\_\_\_\_

Ref: \_\_\_\_\_

Prevailing wage rates provided by this office are valid for 90 days from the date of this response for the purposes of filing attestations or applications.