





SECTION 1 - REQUESTING OFFICE
TO REQUEST SECURITY APPROVAL TO FILL ANY SENSITIVE POSITION AND TO REQUEST CERTIFICATION FOR ACCESS TO CLASSIFIED INFORMATION OR SENSITIVE COMPUTER DATA

PART A - CANDIDATE AND POSITION

1. NAME (Last, first, middle) 2. SOCIAL SECURITY NUMBER 3. DATE OF BIRTH
4. POSITION CLASSIFICATION TITLE, SERIES, GRADE, POSITION DESCRIPTION NUMBER 5. ORGANIZATION AND DUTY STATION 6. PLACE OF BIRTH

PART B - FUNDS INFORMATION

1. NAME OF FUNDS MANAGER AND OFFICE SYMBOL 2. SIBAC NUMBER 3. ACCOUNT DATA AND/OR AGENCY CASE NUMBER

PART C - POSITION SENSITIVITY (See VA Handbook 0710)(Check one block in each item)

1. SENSITIVITY: SPECIAL-SENSITIVE HIGH RISK NONCRITICAL-SENSITIVE
CRITICAL-SENSITIVE MODERATE RISK
2. THIS POSITION REQUIRES ACCESS TO CLASSIFIED INFORMATION TOP SECRET SECRET CONFIDENTIAL NONE
3. ADP - COMPUTER YES NO

PART D - REQUESTER CERTIFIES (Check one only)

THIS PERSON IS AN APPLICANT FOR ... THE POSITION DESCRIPTION ACCURATELY REFLECTS THE BLOCKS CHECKED IN PART C.
THIS PERSON IS AN INCUMBENT AND SENSITIVITY OF THE CURRENT POSITION IS CHANGED. THE POSITION DESCRIPTION IS UPDATED TO REFLECT THE BLOCKS CHECKED IN PART C.
THIS IS A REQUEST FOR PERIODIC REINVESTIGATION OF A PERSON IN A SPECIAL-SENSITIVE OR CRITICAL-SENSITIVE POSITION. THE POSITION DESCRIPTION ACCURATELY REFLECTS THE BLOCKS CHECKED IN PART C.

REQUESTED BY SIGNATURE TITLE DATE
APPROVED BY SIGNATURE CHIEF, HUMAN RESOURCES MANAGEMENT SERVICE DATE

SECTION II - SECURITY OFFICE CERTIFICATION

(Certification applies to the above position title and series only.)

NOTE: EMPLOYMENT IS CLEARLY CONSISTENT WITH THE INTEREST OF NATIONAL SECURITY OR OPERATIONS OF VA

CERTIFIED FOR SENSITIVITY LEVEL: SPECIAL SENSITIVE HIGH RISK NONCRITICAL-SENSITIVE
CRITICAL-SENSITIVE MODERATE RISK

BASIS

SECURITY CLEARANCE: TOP SECRET SECRET CONFIDENTIAL NONE

SIGNATURE OF VA SECURITY OFFICER OR DESIGNEE DATE