U.S. DOD Form dod-usmc-agcc-comptroller-directorate-route-sheet

COMPTROLLER DIRECTORATE
ROUTE SHEET

DATE:

2 OPERATION CODE

X - ORIGINATOR OF OFFICE AFFIXING ROUTING SHEET
A - APPROPRIATE ACTION
B - GUIDANCE
C - SIGNATURE
D - COMMENT
E - RECOMMENDATION
F - CONCURRENCE
G - INFORMATION
H - RETURN TO: Room
I - INITIAL
J - DISPOSITION
K - DECISION
L - RETENTION
O - (OTHER)

ROUTING - Use numbers to show order of routing

3 SUBJECT:

4 RTG	5 OPR CODE	6. ADDRESSEES		7 DATE IN	OUT	8 INITIALS CONCUR	NONCONCUR

9 NATURE OF ACTION REQUIRED	ORIGINATOR'S INITIALS	DUE DATE (if any)
ROUTINE		
URGENT		

10 REFERENCES HELD BY
(Name, Grade, Office Code, Telephone ext)

11 REMARKS AND SIGNATURE
(If additional space is necessary, attach plain paper)

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