

MOVE-IN HOUSING ALLOWANCE BRIEFING SHEET

The Move-in Housing Allowance (MIHA) program was implemented to provide members assigned to overseas locations an allowance which defrays a significant amount of the move-in housing costs. Members who are authorized MIHA are entitled to MIHA supplemental payments provided a MIHA Allowance Claim Form (DD Form 2556) is completed and approved by the housing officer. Under certain circumstances, a member entitled to OHA may not be entitled to MIHA. Check with your disbursing office for details on MIHA eligibility.

MIHA consists of the following three supplemental payment components:

- **MIHA/MISCELLANEOUS.** Rates published in Appendix K of JFTR. This rate will show average expenditures made by members to make their dwelling habitable. This lump-sum payment (receipts are not required) recognizes that some items such as sinks, toilets, light fixtures, kitchen cabinets, refrigerator and stove are sometimes not provided in overseas dwellings.

- **MIHA/RENT.** Covers reasonable rent-related expenses in total. Receipts are required. These are fixed, one-time, non-refundable charges levied by the landlord, the landlord's agent or a foreign government, which the member must pay before or upon occupying a dwelling place. Examples are real estate agent's fee, redecoration fees and one-time lease taxes.

- **MIHA/SECURITY.** Covers reasonable security-related expenses for members assigned to designated areas where dwellings must be modified to minimize exposure to terrorist and/or criminal threat. Receipts are required. Qualifying areas will be listed in JFTR, Appendix N. Examples of allowable items are security doors, bars, locks, lights and alarm systems. Expenditures which are not related to the physical dwelling, such as for personal security guards or dogs, are not covered under MIHA. The senior officer in the country must approve MIHA/Security payments. See the JFTR, Appendix N for additional entitlement information.

Payments of MIHA/Miscellaneous will be made when a member has completed DD Form 2367 and provides a copy of the lease or purchase agreement. For members who qualify for the MIHA/Rent or MIHA/Security component payments, DD Form 2556 must be completed and submitted with supporting documentation. Advance rental payments and refundable deposits are not covered under MIHA.

SIGNATURE / DATE