



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, DC 20350

IN REPLY REFER TO

OPNAVINST 11010.37
OP-441
28 May 1982

OPNAV INSTRUCTION 11010.37

From: Chief of Naval Operations

Subj: Base loading projections for shore activities planning
and programming

1. Purpose. To promulgate policies and assign responsibilities for composite base loading projection reports for use in planning and programming of Navy shore activities.

2. Cancellation. OPNAVINST 4000.72B

3. Background

a. Proper planning for facilities within the Navy shore establishment requires accurate projections of the numbers and types of forces to be supported by the shore establishment. Authoritative documents reflecting the base loading to be used in shore facilities planning, including family and unaccompanied personnel housing, are a necessity.

b. The Base Loading System (BLS) was established for use in determining requirements for family and unaccompanied personnel housing (UPH). Extracts from the BLS have also been the source of personnel data documenting the Navy Military Construction Program. The BLS is continuously refined to include data on current and projected personnel strengths for all shore activities and units of the operating forces. Expansion of this use is warranted.

4. Discussion

a. The basic sources of personnel strengths, ship homeporting and aircraft assignments are:

(1) Chief of Naval Operations:

(a) OP-12 maintains the Navy Manpower Data Accounting System (NMDAS). The NMDAS includes the year-end military personnel authorizations of all shore activities and units of the operating forces for the Five Year Defense Plan (FYDP).

(b) OP-43 maintains data on overhaul schedules for the computation of average numbers of personnel assigned to ships undergoing overhaul.

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(c) OP-51 maintains the Aircraft Program Data File (APDF). The APDF includes data on permanent duty stations of aviation units, and the numbers and type of aircraft assigned to each unit.

(d) OP-90 maintains the Ships Management Information System (SMIS). The SMIS includes data on the current and projected homeport assignment of ships.

(2) Naval Military Personnel Command (NMPC). Actual current-on-board personnel information is available from extracts from the officer and enlisted personnel masterfiles at NMPC.

(3) Chief of Naval Education and Training (CNET). Data on average numbers of permanent party and temporary duty (TDY) students is available from CNET.

(4) Bureau of Medicine and Surgery (BUMED). Data on average numbers of permanent party and TDY medical students is available from BUMED.

(5) Naval Facilities Engineering Command (NAVFACENGCOM) maintains the the Master Activity General Information and Control (MAGIC) Data Base. The MAGIC data base is a source of general information on shore activities and units of the operating forces of the Department of the Navy, including host/tenant relationships.

(6) Naval shore activities. Data on civilians and other service personnel, tenants, and average numbers of transients and reserve personnel is available from all shore activities.

b. The BLS provides composite base loading reports from the above sources. These reports are:

(1) Current Personnel Summary. Provides current-on-board strengths by pay grade and eligibility for Basic Allowance for Quarters (BAQ) at the with-dependent rate, as of a date to normally correspond with family housing surveys.

(2) Projected Personnel Summary. Provides projected personnel strengths by pay grade and eligibility for BAQ at the with-dependent rate, as of five years from the current fiscal year, to be used primarily for the determination of family and unaccompanied personnel housing requirements.

(3) Consolidated Personnel Summary. Provides a consolidation of total current and projected personnel strengths.

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(4) Shore Facilities Planning System (SFPS) Base Loading Report. Provides a consolidation of total current and projected personnel strengths of shore and fleet activities/units, as well as numbers and types of aircraft, supported by Navy host activities, to be used for the development of Basic Facility Requirements in the SFPS.

5. Policy. The information contained in the BLS reports is being provided to all echelons of the Navy and is the official source of personnel information for facilities planning and determination of family and unaccompanied personnel housing requirements. The reports will provide a readily available authoritative statement of projected base loading and may be referenced in official correspondence.

6. Action

a. Chief of Naval Operations

(1) CNO (OP's 12, 43, 51 and 90) will annually provide to COMNAVFACENGCOM applicable base loading source data listed in paragraph 4a.

(2) CNO (OP-44) will annually promulgate the base loading reports listed in paragraph 4b.

b. The Chief of the Bureau of Medicine and Surgery, Chief of Naval Education and Training, and Commander, Naval Military Personnel Command will annually provide to COMNAVFACENGCOM the applicable base loading data listed in paragraph 4a.

c. Major Claimants will use the information provided in the BLS reports as the official source of personnel information for planning and programming of all shore activities and for determination of family and unaccompanied personnel housing requirements.

d. Commander, Naval Facilities Engineering Command will

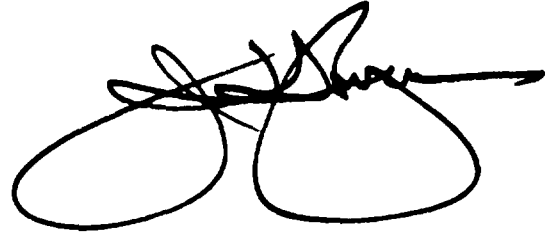
(1) Issue implementing instructions and guidance on the BLS procedures, including format, timing, content, etc., on source data input requirements.

(2) Integrate base loading source data submitted by CNO, CHBUMED, CNET and COMNAVMILPERSCOM.

(3) Prepare composite base loading reports for OP-44 promulgation.

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e. Shore Activities. Commanders, commanding officers, and officers in charge of shore activities will annually provide applicable base loading source data to COMNAVFACENGCOM.



J. T. TAYLOR
By direction

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