



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
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IN REPLY REFER TO

OPNAVINST 10170.2
N71D
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OPNAV INSTRUCTION 10170.2

From: Chief of Naval Operations

Subj: NAVY TRAINING DEVICE UTILIZATION REPORTING (UR)

Encl: (1) Definitions
(2) Training Device Utilization Reporting Data Elements

1. Purpose. To issue the requirement for the collection, distribution, and analysis of utilization data on specified training devices and to renumber the instruction following current Standard Subject Identification Codes. This is a substantial revision of OPNAVINST 10171.4C and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 10171.4C and Report Control Symbol OPNAV 10171-7.

3. Objective. To increase fleet readiness through optimal utilization of training devices. Specifically, collating all areas of utilization information will provide:

a. Management tools for sponsors and training agents (TAs) to improve planning, programming and day-to-day management decisions.

b. Data to support distribution decisions for existing training devices.

c. Data pertinent to decisions on procurement, inactivation or modification of training devices.

4. Scope. This instruction has been coordinated with Headquarters, U.S. Marine Corps, and applies to training devices for all warfare areas developed and produced for Department of the Navy use. Under the responsibilities set forth in Presidential Executive Order 12344 of 1 February 1982, as codified in Public Law 98-525 of 19 October 1984, the Department of Energy (DOE) has cognizance over the development of training systems and devices used in the training of naval nuclear



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propulsion plant operators. Accordingly, such systems and devices are not covered by this instruction, but are coordinated separately with DOE.

5. Definitions. Definitions of selected terms are provided in enclosure (1). Training device utilization reporting data elements are described in enclosure (2).

6. Selection of Training Devices for Utilization Reporting. All training devices having a per unit cost of \$1,000,000 or more will be supported by UR as outlined in this instruction. Program sponsors and user commands can designate any additional training devices under their cognizance which are to be supported by UR.

7. Documentation Criteria. The data elements listed in enclosure (2) shall be used for training device UR purposes. Data provided by contractors must be verified by Department of the Navy personnel (military or civilian). Required data elements can be limited to those elements currently being reported under Contractor Operation and Maintenance of Simulators (COMS) until existing contracts can be modified and planned procurements executed.

a. Standard Utilization Rate. The UR data elements include projected training device standard utilization rates for each device being reported. These standards are established and approved in writing by the program sponsor, unless provided in a Military Characteristics (MC) document. Whenever actual utilization reflects a lower-than-standard utilization rate, an explanation for the variation must be provided along with a plan to correct the situation when requested by either the program sponsor or the training agent. Such a plan must consider the cost-effectiveness of any corrective action(s).

b. Data Access. UR data access is to either be available by computer terminal (updated quarterly) or via documents prepared and distributed quarterly, or monthly if required to support COMS. UR data are to be available within 5 working days after the end of each reporting period. Use of a software database for UR is a program sponsor prerogative. A program known as the Microcomputer Training Device Utilization Reporting System (MICROTRNDURS) has been developed by the Naval Education and Training Program Management Support Activity (NETPMSA Code 062). It is designed for use with personal computers. MICROTRNDURS was approved by the Chief of Naval Operations (CNO) on 20 May 1992, and the End User Manual and program disks were distributed

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Department of the Navy-wide as one means of complying with the UR requirements of this instruction.

c. Data Distribution. Distribution/availability of UR documentation/data will include the following organizations for devices under their cognizance:

(1) Chief of Naval Operations (N6P, N71, N869, N879, N889, N951)

(2) Commandant of the Marine Corps

(3) Fleet Commanders in Chief (less CINCUSNAVEUR)

(4) Commander Naval Air Force Atlantic/Pacific

(5) Commander Naval Surface Force Atlantic/Pacific

(6) Commander Submarine Force Atlantic/Pacific

(7) Commander Naval Reserve Force

(8) Bureau of Medicine and Surgery

(9) Appropriate Systems Commands

(10) Chief of Naval Education and Training

(11) Chief of Naval Air Training

(12) Chief of Naval Technical Training

(13) Commander Training Command Atlantic/Pacific

(14) Naval Training Systems Center

(15) Marine Corps Systems Command (Code SST)

8. Responsibilities

a. The Director of Naval Training (OPNAV N7) will assume overall responsibility for coordination of the implementation of this instruction.

b. Office of the Chief of Naval Operations (OPNAV) program sponsors will ensure execution of the specific provisions of this

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instruction for training device programs under their cognizance. They will also initiate actions to correct identified deficiencies.

c. The Training Agent (TA) will schedule, coordinate, prepare, and distribute UR documentation and update databases at least quarterly, or monthly if required to support COMS. Data availability can be through computer terminal access to a software database vice hard-copy report distribution if all cognizant organizations have access to the database. The TA will also issue supplemental training device UR procedures as necessary to implement the requirements of this instruction.

d. User commands will notify program sponsors through UR whenever the actual utilization rate of a training device falls significantly below the standard utilization rate.

9. Report. Report Control Symbol OPNAV 10170-2 has been assigned to the reporting requirement contained in paragraph 7 and is approved for 3 years from the date of this directive.



R. K. U. KIHUNE
Director of Naval Training

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