



DEPARTMENT OF THE NAVY

OFFICE OF THE SECRETARY
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SECNAVINST 1120.3D
N131L
29 MAY 2003

SECNAV INSTRUCTION 1120.3D

From: Secretary of the Navy
To: All Ships and Stations (less Marine Corps field addressees not having Navy personnel attached)

Subj: PROCUREMENT AND APPOINTMENT OF LIMITED DUTY OFFICERS (LDOs) AND CHIEF WARRANT OFFICERS (CWOs) FOR ACTIVE DUTY IN THE REGULAR NAVY

Encl: (1) Regulations to Govern the Procurement and Temporary Appointment of LDOs for Active Duty in the Regular Navy under 10 U.S. Code § 5596
(2) Regulations to Govern the Permanent Appointment of LDOs under 10 U.S. Code § 5589
(3) Regulations to Govern the Procurement and Permanent Appointment of CWOs for Active Duty in the Regular Navy under 10 U.S. Code § 571

1. Purpose. To revise regulations governing the procurement and appointment of LDOs and CWOs for active duty in the Regular Navy. This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. SECNAVINST 1120.3C.

3. Policy. The LDO Program provides technically oriented commissioned officers to perform duties requiring the authority, responsibility and managerial skills of commissioned officers, but limited to broad enlisted occupational fields outside the normal development pattern of the unrestricted line, the restricted line or staff corps competitive categories. The CWO Program provides technically oriented commissioned officers to perform duties requiring technical competence in specific enlisted occupational fields and the authority and responsibility greater than that required of chief petty officers.

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a. The Active-Duty LDO Program provides an opportunity for selected CWOs and senior enlisted personnel to receive appointments as commissioned officers designated for limited duty in the broad occupational field indicated by their former warrant designator or enlisted rating group.

b. The Active-Duty CWO Program provides an opportunity for selected enlisted personnel to receive appointments as commissioned CWOs for performance of duties in the technical field indicated by their former enlisted rating group.

c. To assist the Navy in attaining the permanent regular career force in the grade commander and above, temporary LDOs serving on the list of the Navy shall be tendered permanent Regular LDO - on the active-duty appointments subsequent to their promotion to the grade of lieutenant.

4. Action. The Chief of Naval Operations is assigned responsibility for implementing enclosures (1) through (3).

5. Reports. The reports contained in this instruction are exempt from reports controlled by SECNAVINST 5214.2B.

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Acting

Distribution:
SNDL Parts 1 and 2

REGULATIONS TO GOVERN THE PROCUREMENT AND TEMPORARY APPOINTMENT
OF LIMITED DUTY OFFICERS (LDOs) FOR ACTIVE-DUTY IN THE REGULAR
NAVY UNDER 10 U.S. CODE § 5596

1. Purpose. To reissue regulations governing the procurement and temporary appointment of LDOs for active-duty in the Regular Navy under 10 U.S.C. § 5596.

2. Definitions. The following definitions, unless otherwise qualified, shall apply throughout this enclosure:

a. Limited Duty Officer - An officer designated for limited duty in a line or staff specialty as indicated by his or her designator.

b. In-Service Procurement Selection Board - A board of commissioned officers convened under the authority of 10 U.S.C. § 5596 and this enclosure to recommend applicants for appointment as LDOs in the Regular Navy.

c. Active-Duty - Full time duty in the active naval service (including Marine Corps and Coast Guard when operating as a service in the Navy) other than Annual Training (AT).

3. Eligibility Requirements. To be eligible to apply for the Active-Duty LDO Program, and subsequent temporary appointment as an LDO in the Regular Navy, applicants must meet the following requirements:

a. Be a citizen of the United States.

b. Be serving on active-duty in the Regular Navy or Naval Reserve (including Naval Reservists in the Training and Administration of Reserves (TAR)) at the time of application and, if selected, remain on active-duty until the appointment is tendered.

c. Reserve canvasser recruiters, members on Active-Duty for Special Work/One Year Recall (ADSW/OYR) (formerly TEMAC), and Reservists on Annual Training (AT) (formerly ACDUTRA) are not eligible to apply for the Active-Duty LDO Program but are eligible for the Inactive-Duty LDO Program.

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d. Be a high school graduate or possess the service-accepted equivalent as prescribed by existing directives.

e. Have no record of conviction by a general, special or summary court-martial, no record of non-judicial punishment, nor conviction by a civilian court for any offense other than minor traffic violations for the three-year period immediately preceding October 1 of the year application is made.

f. Meet the requisite physical standards for appointment as an LDO prescribed by the Manual of the Medical Department, Chapter 15. Selectees who fail to meet the minimum physical standards for appointment may be appointed upon the recommendation of the Chief, Bureau of Medicine and Surgery and waiver of the standard(s) by the Deputy Chief of Naval Personnel (DEPCHNAVPERS) acting for the Chief of Naval Personnel (CHNAVPERS).

g. Be of good moral character and of unquestioned loyalty to the United States.

h. Under the policy prescribed in SECNAVINST 5300.28C, no person who is drug or alcohol dependent, who presently abuses drugs or alcohol, whose pre-service abuse of drugs or alcohol indicates a proclivity to continue abuse in the service, or who has a record of any trafficking offenses, shall be appointed as an LDO.

i. Be favorably recommended for appointment by the candidate's commanding officer.

4. CWO Eligibility. In addition to the requirements specified in paragraph 3, CWO applicants for the Active-Duty LDO Program must meet the following requirements:

a. Be serving on active-duty as a CWO.

b. Have completed at least three years of active-duty as a CWO and no more than 19 years of total active service immediately preceding October 1 of the year application is made. Such service shall be computed from initial date of rank as a CWO and active-duty base date.