

**STATEMENT OF UNDERSTANDING - EXCESS/OVERGRADE CONDITION**

As applicable, this form must be completed and submitted with an AF Form 2096.

**PRIVACY ACT STATEMENT**

- 1. Authority: 502(d)(1) USC 32, Executive Order 939.7.
- 2. Purpose: To document the placement of an Air National Guard member into an excess or overgrade condition.
- 3. Routine Use: None.
- 4. Disclosure: Mandatory - Each ANG member placed into an excess or overgrade condition must be notified in writing by the Unit Commander.

**SECTION I. INDIVIDUAL IDENTIFICATION**

NAME (LAST, FIRST, MI)	GRADE	SSN	UNIT
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**SECTION II. EXCESS/OVERGRADE ASSIGNMENT INFORMATION**

DAFSC	POSITION NO.	UMD GRADE
EXCESS CODE	EFFECTIVE DATE (Must agree with AF Form 2096)	EXPIRATION DATE
OVERGRADE CODE	EFFECTIVE DATE (Must agree with AF Form 2096)	EXPIRATION DATE

**SECTION III. APPLICABLE RULE IAW ANGI 36-2101, Assignments Within the Air National Guard**

(Please insert applicable Rule to reflect the assignment condition, below)

EXCESS CODE, OFFICER AND ENLISTED, TABLE 4.1, RULE:

OVERGRADE CODE, OFFICER AND ENLISTED, TABLE 4.2, RULE:

**SECTION IV. MANDATORY STATEMENT OF UNDERSTANDING**

MEMBER MUST INITIAL APPLICABLE CONDITION CODE BLOCK BELOW:

EXCESS CONDITION

"I understand that prior to my expiration date of the EXCESS condition, my unit and I share the responsibility to locate and place me in a valid position (within the AFSC for which I am currently qualified) as the sole incumbent. If a valid vacant position is not available by my expiration date, I further understand that; 1) I must be reassigned for retraining purposes to another vacant position or, 2) My unit commander may request an extension to my expiration date, or 3) I will be involuntarily separated from the Air National Guard."

OVERGRADE CONDITION

"I understand that prior to my expiration date of the OVERGRADE condition, my unit and I share the responsibility to locate and place me in a vacant position (within the AFSC for which I am currently qualified) which is commensurate with my grade. If a valid position is not available by my expiration date, I further understand that; 1) I must be reassigned for retraining purposes to another vacant position commensurate with my grade or, 2) My unit commander may request an extension to my expiration date, or 3) I will be administratively demoted to the authorized grade of my current position or, 4) I will be involuntarily separated from the Air National Guard."

**SECTION V. CERTIFICATION**      **COPIES: ORIGINAL - UPRG, 1 - MEMBER, 1 - UNIT FILE**

I certify, that I was briefed concerning my newly assigned Condition Code (Excess and/or Overgrade Code) and was counseled by my unit commander concerning the significance of this code, its expiration date and, as a consequence, the impact it can potentially have on my Air National Guard career.

SIGNATURE OF MEMBER	DATE
SIGNATURE OF UNIT COMMANDER	DATE
SIGNATURE OF MPF REPRESENTATIVE	DATE OF MILPDS UPDATE: