



# BUSINESS CLEARANCE MEMORANDUM

(Original to be returned to initiating contracting office)

Clearance No.:

PR No.:

ACTIVITY:

DATE:

Type of Procurement (Check one):

Sealed Bidding

Full and Open Competition

Negotiated under 10 U.S.C. 2304(b)    
1,2 A-C

Negotiated under 10 U.S.C. 2304(c)   
1-7

Negotiated Pursuant to Changes Clause

Type of Contract(s)

Clearance Total:

\$

Clearance

A.  Pre-negotiation

Post-negotiation

Letter Contract

B.  Authority to Contract

Authority to Establish

Final Price

C.  Competitive

Noncompetitive

8(a)

FMS

Contractor(s):

Name

Address (City, State)

Contract No.(s)

Program

Description of Supplies/Services

Pricing Structure (If CPAF indicate base and award fee)

Pre-Negotiation

Post-Negotiation

Cost (Excl. COM) .....

\_\_\_\_\_

\_\_\_\_\_

Cost of Money .....

\_\_\_\_\_

\_\_\_\_\_

Total Cost .....

\_\_\_\_\_

\_\_\_\_\_

Fee/Profit ( % ) .....

\_\_\_\_\_

\_\_\_\_\_

Base Fee ( % ) .....

\_\_\_\_\_

\_\_\_\_\_

Award Fee ( % ) .....

\_\_\_\_\_

\_\_\_\_\_

Total .....

\_\_\_\_\_

\_\_\_\_\_

Ceiling Price ( % ) .....

\_\_\_\_\_

\_\_\_\_\_

Sharing Arrangement:

Delivery or Period of Performance

To Commence \_\_\_\_\_

To Finish \_\_\_\_\_

Contact Points for this Document

Contract Specialist/Negotiator \_\_\_\_\_

Phone (Com) \_\_\_\_\_

(A/V) \_\_\_\_\_

Technical \_\_\_\_\_

Phone (Com) \_\_\_\_\_

(A/V) \_\_\_\_\_

# BUSINESS CLEARANCE MEMORANDUM

Clearance No.:

*(Signature page - additional pages attached set forth facts)*

Clearance Recommendation:

Clearance:

Contracting  
Officer \_\_\_\_\_

Date \_\_\_\_\_

A/V \_\_\_\_\_  
Com \_\_\_\_\_

Chief or Deputy

Contract Shop \_\_\_\_\_

Date \_\_\_\_\_

A/V \_\_\_\_\_  
Com \_\_\_\_\_

(Reserved for Approving Official i.a.w. NARSUP 1.690-2(b) (1))

Unconditional Approval

Conditional Approval

Not Approval

(sig) \_\_\_\_\_

Date \_\_\_\_\_

Conditions (if applicable):