MAIL AND VISITING LIST
NAVPERS 1640/15 (Rev. 6-81)
S/N 0106-LF-016-4078

PRIVACY ACT STATEMENT

Authority to request this information is derived from 5 United States Code 301, Departmental Regulations. The purpose of this form is to provide a listing of friends/relatives with whom the prisoner/awardee wishes to correspond, and its use is to assist in the orderly administration of the brig/correctional facility. Information may be given upon request to law enforcement agencies for a law enforcement purpose. Completion of this form is mandatory; failure to provide the required information may result in the loss of mail and visiting privileges. Any mail received would be returned to sender.

PRISONER'S NAME	PLACE OF CONFINEMENT	RANK OR RATE	SOCIAL SECURITY NO.	BRANCH OF SERVICE

1. *I request that all persons listed below (or "NONE" if so stated) be approved as my correspondents AND visitors. I further authorize the Brig/Corrections/Correctional Custody Officer or his/her authorized representative to open and examine all mail and packages received for me while in the brig or correctional custody unit and to dispose of contraband in accordance with regulations.*

I hereby certify that mail and visiting regulations were fully explained to this person before signing, that names of persons NOT APPROVED as correspondents or visitors will be removed from the list below and the prisoner/awardee so informed, and that he/she signed this authorization vutuntarily in my presence.

(Prisoner's/Awardee's Signature) _____ *(Signature of Witnessing Officer* _____ *(Date)* _____

NAME AND ADDRESS	RELATIONSHIP	PRIVILEGES	MO.		RECORD OF MAIL AND VISITS 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
		MAIL		IN	
				OUT	
				IN	
				OUT	
		VISITS		IN	
	AGE			OUT	
		MAIL		IN	
				OUT	
				IN	
				OUT	
		VISITS		IN	
	AGE			OUT	
		MAIL		IN	
				OUT	
				IN	
				OUT	
		VISITS		IN	
	AGE			OUT	
		MAIL		IN	
				OUT	
				IN	
				OUT	
		VISITS		IN	
	AGE			OUT	

Indicate "YES" or "No" for mail and/or visits.
To record mail, use a "✓".
To record visits, use a "0"

NAME AND ADDRESS	RELATIONSHIP	PRIVI-LEGES	MO.		RECORD OF MAIL AND VISITS																													
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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