

CAREER COUNSELOR RECORD
 NAVPERS 1160/11 (Rev. 4-80) S/N 0106-LF-011-6055

1. NAME (Last, First, Middle)				2. HOME ADDRESS (Street, City, State, Zip Code)											
3. SSN			4. NEC			5. UNIT/DEPT/DIV									
6. DATE OF BIRTH			7. RATE			8. BR/CL			9. DATE REPORTED						
10. MARITAL STATUS <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED NO. DEPNS _____		11. EDUCATION COMPLETED <input type="checkbox"/> HS <input type="checkbox"/> 1 YR COL <input type="checkbox"/> 2 YR COL <input type="checkbox"/> HS GED <input type="checkbox"/> 3 YR COL <input type="checkbox"/> 4 YR COL <input type="checkbox"/> COL GED						12. NAVY SCHOOL(S) COMPLETED							
13. College, Univ., Prof., or Tech, School		DATE		FIELD	Degree Total Hrs	14. CIV. OCCUPATION Job Title/Position									
		FROM	TO												
15. EAOS		16. PRD		17. ADSD	18. PEBD	19. SHDCD/SDCD		20. CLEP Areas Completed 1 2 3 4 5							
21. Date last DUPREF submitted		22. BASIC TEST/ASVAB SCORES													
		GCT/WK	ARI/AR	MECH/MC	CLER/AD	NO	SHOP/SI	ETST/EI	MK	GS	GI	SP	AI	AFQT	
23. CAREER INTENTIONS		DISCHARGE AT EAOS													
		FLEET RESERVE/RETIRE AT EAOS													
		REENLISTMENT					YEARS								
		EXTENSION OF ENLISTMENT					YEARS								
		UNCERTAIN													
24. INTERVIEW		Activity				Counselor				Date					
A. Reporting															
B. 6-9 Month Growth															
C. Retention Programs															
D. Incentive Programs															
E. 8-12 Year Monitor															
F. 17 Year Monitor															
G. Pre-Sep/Retirement															
H. Annual Career Update										RECORDED ON REVERSE					
I. Special/Congratulatory										RECORDED ON REVERSE					

INSTRUCTIONS

- a. This form will be initiated for each enlisted member who reports aboard their first operational duty station following Recruit Training. Item numbers circled shall be completed in pencil.
 - b. The reverse of this form will be utilized to record comments on any interviews and family counseling sessions held. Comments should address only the impressions, goals, frustrations, or commitments imparted to, taken on, or observed by the Counselor. These comments are intended to give aid and insight to future counseling efforts. When additional space is required, attach additional bond paper and continue.
 - c. When the member is transferred to another duty station, this form will be checked for accuracy and completeness, updated as necessary, and forwarded with the individual's service record to the new command.
 - d. When separated or released from active duty on board ship or station the FINAL STATUS section must be completed and sent to the Commander, Navy Recruiting Command, Code 335, 4015 Wilson Boulevard, Arlington, VA 22203.
- If the individual reenlists, this form will be maintained as a chronological consultation sheet throughout their uninterrupted career.

FILL IN - IF SEPARATED OR RELEASED FROM ACTIVE DUTY

FINAL STATUS

REENLISTMENT
CODE

RECOMMEND FOR
REENLISTMENT

RECOMMENDED
FOR SCORE

INTENDED HOME ADDRESS (Street and Number, City, State, Telephone Number)

PERMANENT HOME ADDRESS (Street and Number, City, State, Telephone Number)

COs SIGNATURE AND RANK

LAST SHIP OR STATION

DATE	REMARKS

PRIVACY ACTION STATEMENT FOR NAVPERS 1160/11 (Rev. 4-80)

The authority to request this information is derived from 5 U.S.C. section 301 Departmental Regulations. Its purpose is to document the required counseling sessions. The information collected on this form will be utilized by command career counselors as a chronological consultation sheet to provide aid and insight for future counseling sessions and to ensure member is provided facts about the opportunities of a Naval career upon which an intelligent career decision may be made. Information contained on this form is voluntary; however, failure to provide the requested information may result in inadequate facts for the counselor to properly assist the member in planning for and participating in the many Navy programs available for a successful Naval career.