

UNEMPLOYED MEMBER CERTIFICATION

1. I am unemployed.
2. I have been unemployed since _____ and remain unemployed as of the date of my signature.

SIGNATURE:

DATE:

I have viewed and certify this information is correct.

CO'S/INSPECTOR-INSTRUCTOR'S/OSOS SIGNATURE:

ADMINISTRATION INSTRUCTIONS

1. Use this form only if the member is unemployed with no verifiable source of income. If the member has become recently unemployed and is receiving any form of compensation from a former employer, this is considered "income" for NOE purposes and the member will execute an employer certification showing compensation received.
2. If the member is receiving state unemployment, this also is considered "income" for NOE purposes and the member will execute an employers certification showing compensation received.
3. All reported/non-reported income should be verified by administration to ensure the figures and reporting period is correct and accurate.
4. Enter information in Block (3) of the NOE pay request form.