

INTER-OFFICE ROUTE SLIP

GEN-5216/12

DATE:

FROM

	ROUTING	ACTION	DATE	INITIALS
1				
2				
3				
4				
5				
6				
7				
8				

ACTION SYMBOLS

A-Approp. Action
B-Comments
C-Direct Reply
D-Draft Reply
E-File

G-For Approval & Signature
H-Information
J-Investigate & Report
K-Note & File
L-Note & Return

M-Please see me
N-Recommendations
O-Retype/Correct
P-Make copies
R-See "Remarks"

REMARKS:

S/N 0192-LF-501-8700

Postmark:

From: FPS-S

To:

Sender:

Copies:

Subject: S/N 0192-LF-501-8700

In Reply To: Sponsor#: 3ND-GEN 5216/12

Title: Inter-Office Route Slip

Answer To:

Note: Supersedes: NONE

Stock Specification: 20# White Bond (JCP O60 or equivalent)

Printing Specification: 1 side
1/2" top, centered

Finishing Specification: Trim Size: 5 1/2" X 8 1/2"
Unit of Issue: PAD
Quantity per U/I: 100 sheets
Padding location: TOP

Special Instructions:



Attachment