



PROPERTY CONTROL RECEIPT (ER 700-1-1)

Sheet \_\_\_\_ of \_\_\_\_

LOSING HAND RECEIPT HOLDER (HRH)	GAINING HAND RECEIPT HOLDER (HRH)	FIPS EXCESS/TRANSFER
Name: _____ Off Sym: _____ HRH Number: _____ Room No: _____  Signature: _____	Name: _____ Off Sym: _____ HRH Number: _____ Room No: _____  Signature: _____	Date: _____ Reviewed By: (Name) _____  Signature: _____

Phone: _____	REQUESTED ACTION	Phone: _____	TRANSFER (To Another UIC)
TRANSFER (Internal Only)		RETURN DATE	Gaining Command: _____ Gaining UIC: _____
PROPERTY PASS			Gaining PBO: _____
REPAIR (Property Pass)			Ship to Address: _____
EXCESS			Received By: _____ Date: _____

ITEM NO.	BAR TAG NUMBER	NOMENCLATURE	COND. CODE	SERIAL NUMBER	ACQUI. DATE	ACQUISITION PRICE	DOCUMENT NUMBER

PRINT/TYPE: NAME/OFFICE SYMBOL/VENDOR REMOVING OR RECEIVING PROPERTY:	SIGNATURE AND DATE:

LOSING PBO: _____ DATE: _____	ENG 4900-R Received In Logistics For Processing:
Action Posted By: _____	Date: _____
	Received By: _____