

COURT-MARTIAL DATA SHEET

SECTION A - PRETRIAL AND TRIAL PROCEDURE (Concluded)	TC		SPCMCA		GCM or JA		OJAG	
	YES	NO	YES	NO	YES	NO	YES	NO
32. Was the sentence in proper form (A11)?								
33. Is the record properly authenticated (RCM 1104)?								
34. a. Did all members who participated in proceedings in revision vote on original findings and sentence (RCM 1102(e)(1))?								
b. At proceedings in revision, were a military judge (if one was present at the trial), the accused, and counsel for the prosecution and defense present (RCM 1102(e)(1))?								
35. Was each accused furnished a copy of the record or substitute service made on defense counsel (RCM 1104(b))?								
36. Was clemency recommended by the court or military judge?								
SECTION B - PROCEDURE AFTER TRIAL	TC		SPCMCA		GCM or JA		OJAG	
	YES	NO	YES	NO	YES	NO	YES	NO
37. Was the court convened by proper authority (RCM 504(b))?								
38. Did the court have jurisdiction of person and offense (RCM 202 & 203)?								
39. Does each specification state an offense under the code (RCM 907(b))?								
40. Did the accused have the requisite mental capacity at the time of trial and the requisite mental responsibility at the time of the commission of each offense (RCM 909 and RCM 916(k))?								
41. Is the evidence sufficient to support the findings?								
42. Is the sentence within legal limits (RCM 1112(d))?								
43. Is the action of the convening authority properly entered in the record and signed (RCM 1107(f))?								
44. If appropriate, is a proper place of confinement designated (RCM 1107(f)(4)(c))?								
45. a. Was the staff judge advocate's post-trial recommendation served on the defense counsel for comment (RCM 1106(f))?								
b. If the addendum to the recommendation contained new matters, was it served on the defense counsel for comment (RCM 1106(f)(7))?								
c. Did the accused submit matters for the convening authority's consideration in a timely manner (RCM 1105)?								
d. If yes, was the convening authority's action subsequent to the submission of the matters?								
e. If no, did the accused waive in writing the right to submit matters and was the action taken subsequent to the written waiver or did the time periods provided in RCM 1105(c) expire before the convening authority's action?								
46. a. Does the record indicate that the accused was advised of his/her appellate rights (RCM 1010)?								
b. Do the allied papers contain a statement indicating the desires of the accused with respect to appellate representation in the event his/her case is referred to a court of military review?								
c. Did the accused waive or withdraw appellate review and is the waiver or withdrawal in proper form and attached to the record of trial (RCM 1110, A19 & 20)?								

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<i>SECTION C - COURT-MARTIAL ORDERS (CMO)</i>	TC		SPCMCA		GCM or JA		OJAG	
	YES	NO	YES	NO	YES	NO	YES	NO
47. Does the initial CMO bear the same date as the action of the convening authority who published it?								
48. Are all the orders convening the court which tried the case correctly cited in the CMO?								
49. Are the accused's name, rank, SSN, unit/command name and branch of service correctly shown in the CMO?								
50. Are all the charges and specifications (including amendments) upon which the accused was arraigned correctly shown in the CMO (RCM 1114)?								
51. Are the pleas, findings, and sentence correctly shown in the CMO (RCM 1114)?								
52. Does the CMO show the date the sentence was adjudged?								
53. Is the action of the convening authority correctly shown in the CMO (RCM 1114)?								
54. Is the CMO properly authenticated (RCM 1114)?								

55. REMARKS

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55. REMARKS (Continued)

56. TRIAL COUNSEL

a. TYPED NAME <i>(Last, First, Middle Initial)</i>	b. RANK	c. SIGNATURE	d. DATE SIGNED
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57. CONVENING AUTHORITY OR HIS/HER REPRESENTATIVE

a. TYPED NAME <i>(Last, First, Middle Initial)</i>	b. RANK	c. SIGNATURE	d. DATE SIGNED
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58. STAFF JUDGE ADVOCATE OF GENERAL COURT-MARTIAL CONVENING AUTHORITY OR REVIEWING JUDGE ADVOCATE

a. TYPED NAME <i>(Last, First, Middle Initial)</i>	b. RANK	c. SIGNATURE	d. DATE SIGNED
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59. ACTION IN THE OFFICE OF THE JUDGE ADVOCATE GENERAL

a. ACTION

b. INDIVIDUAL COMPLETING DATA SHEET

(1) TYPED NAME <i>(Last, First, Middle Initial)</i>	(2) RANK	(3) SIGNATURE	(4) DATE SIGNED
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