

APPLICATION FOR DETAIL AS STUDENT OFFICER AT A CIVILIAN EDUCATIONAL INSTITUTION OR AT TRAINING WITH INDUSTRY

DATE OF APPLICATION
(YYYYMMDD)

For use of this form, see AR 621-1; the proponent agency is DCSPER.

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: 10 U.S. 3013, Secretary of the Army; 10 U.S.C. 4301, Training Generally; Army Regulation 621-1, Training of Military Personnel at Civilian Institutions, and E.O. 9397(SSN).
PRINCIPAL PURPOSE: To obtain consideration for entry into civilian educational institution or training with industry.
ROUTINE USES: None. The "Blanket Routine Uses" set forth at the beginning of the Army compilation of systems of records notice apply to this system.
DISCLOSURE Voluntary. However, failure to provide all the requested information may result in not being accepted into a civilian educational institution or an industry training program.

THRU: (Immediate Field Grade Commanding Officer)

TO: (Appropriate Training Agency - See AR 621-1, see glossary)

NAME OF APPLICANT

RANK

SSN

1. Under the provisions of AR 621-1, I desire to attend a civilian educational institution or a training with industry program during the academic year commencing _____ (month and year).

2. CURRICULUM AND SCHOOL PREFERENCES

CHOICE	DISCIPLINE OF STUDY	SCHOOL OR INDUSTRY
First		
Second		
Third		

3. If for any reason I cannot be assigned to any of the choices listed above, I desire do not desire to attend such course and school (industry) as may be determined by my career management division. EXCEPTIONS:

4. PREVIOUS EDUCATION ABOVE HIGH SCHOOL LEVEL

SCHOOL	COURSE OF FIELD	DEGREE	YEAR	SCHOLASTIC AVERAGE	CLASS STANDING

5. (FOR APPLICANTS OVERSEAS ONLY) I am scheduled to return to CONUS about _____
 If I am selected for civil schooling, I understand that it may be necessary to curtail or extend (not applicable to non-family areas) my overseas tour to permit me to return to CONUS to report to the designated school at the appropriate registration time. During my CONUS leave I can be reached at the address shown in item 6, below.

6a. CURRENT MAILING ADDRESS (All Applicants) (Number and street, city and state, ZIP code) 6b. PHONE (Home) 6d. Email Address
 6c. PHONE (Duty - DSN) 6e. FAX Number

6f. PERMANENT LEGAL RESIDENCE (State)

7. POST-SCHOOLING UTILIZATION ASSIGNMENT PREFERENCES (Explain in Item 8 if necessary)

a. _____ b. _____ c. _____

8. REMARKS (Outline special qualifications including civilian experience that you feel would support your acceptance for advanced studies. Also explain circumstances if attendance at a tax-supported school in state of legal residency is not possible. This explanation is not required for Training with Industry Program.)

9. I understand that participation in a fully-funded civil schooling program or training with industry results in a service obligation (*IAW AR 350-100*). If I am selected for a fully-funded civil schooling program or training with industry, I agree to complete the schooling/training and agree that on completion or withdrawal/removal from the school/training prior to completion, I will serve on active duty for a period equal to three times the length of the schooling/training (*computed in days in accordance with AR 350-100*) unless sooner relieved for the convenience of the Government. I understand that, subject to the needs of the Army, I will be required to serve in a validated position, following graduation/training in order to apply the benefits of this education/training. I understand that service in a validated utilization position may be deferred by HQDA to a subsequent tour, although such a deferment will not serve to extend the period of active duty to which I will be obligated under this agreement and applicable regulations. I understand that considerable lead time is required to select and assign officers to civil schools or training with industry. If selected, I intend to enter civil schooling/training with industry in accordance with this application. If later circumstances force me to reconsider this decision, I will immediately inform my training agency in writing no later than 120 days before my reporting date for the course for which I am selected. I understand that participation in civil schooling/Training With Industry does not guarantee that I will career field designate (*CFD*) into a career field that requires the discipline and degree obtained.

10. If I voluntarily (*to include separation as a conscientious objector*) or as a result of misconduct (*to include separation bases such as homosexuality, drug abuse, and alcohol abuse*) fail to complete the required service obligation incurred as a result of participation in a fully-funded civil schooling program I will reimburse the United States in an amount that bears the same ratio to the total cost of the education provided me as the unserved portion of the required active duty bears to the total period of active duty I agree to serve (*para 3-5, AR 621-1*). NOTE: Recoupment of costs does not apply to TWI participants.

NOTE: Attach two copies of ALL college level transcripts. You may have transcripts sent directly to your career management division from your school but an entry to this effect MUST be made in Item 8. Also attach a copy of report of scores of the Graduate Record Examination Aptitude Test or Graduate Management Admissions Test, as applicable. (*Two latter tests are not required for training with industry programs.*)
 _____ Transcripts. _____ GRE/GMAT (*only graduate school applications*).

TYPED NAME, GRADE, AND SSN (*Applicant*)

SIGNATURE

ORGANIZATION, STATION, APO, AND ZIP CODE

TO: (*Appropriate training agency - see AR 621-1, see glossary*)

FROM: (*Immediate Field Grade Commanding Officer*)

ADDRESS OF FIELD GRADE COMMANDING OFFICER

SIGNATURE OF FIELD GRADE COMMANDING OFFICER

RATER: (*State your opinion of the abilities, scholarly attitude, initiative, potentialities and aptitudes for type of instruction desired by applicant.*)