

RECOMMENDATION TO DECLARE ARMY EMERGENCY RELIEF LOAN UNCOLLECTIBLE

For use of this form, see AR 930-4; the proponent agency is OACSIM

*PRINT IN BLACK INK, OR TYPE ALL INFORMATION***PART I - LOAN TO BE DECLARED UNCOLLECTIBLE**

1. TO: HQ, Army Emergency Relief 200 Stovall Street Alexandria, VA 22332-0600		2. FROM: (AER Officer)(Include ZIP Code)	3. AER SECTION NO.
4. NAME OF BORROWER (Last, First, MI)		5. GRADE	6. SSN
7. CURRENT ADDRESS (Include ZIP Code)		8. SOLDIER STATUS <input type="checkbox"/> ACTIVE <input type="checkbox"/> RETIRED <input type="checkbox"/> SEPARATED	
9. DATE OF LOAN	10. AMOUNT OF LOAN \$	11. AMOUNT REPAYD \$	
12. DATE OF LAST PAYMENT	13. AMOUNT TO BE DECLARED UNCOLLECTIBLE \$	14. DATE OF LAST COLLECTION EFFORT	

PART II - SECTION ACTION

15a. Recommend the above loan(s) be declared uncollectible on the basis that the borrower: (Check appropriate reason and enter date.)

<input type="checkbox"/>	DIED ON
<input type="checkbox"/>	WAS DISHONORABLY DISCHARGED ON
<input type="checkbox"/>	WAS DISCHARGED UNDER OTHER THAN HONORABLE CONDITIONS ON
<input type="checkbox"/>	WAS DROPPED FROM THE ROLLS AS A DESERTER ON

15b. SIGNATURE AND TITLE OF AER OFFICER/ASSISTANT AER OFFICER	15c. DATE
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PART III - LEVEL 3 APPROVAL AUTHORITY ACTION

16a. THRU: (Level 3 Approval Authority)	
16b. Recommend the above loan(s) be declared uncollectible on the basis of undue hardship on the soldier because:	
16c. SIGNATURE AND TITLE OF LEVEL 3 APPROVAL AUTHORITY	16d. DATE

PART IV - HQ AER ACTION

17a. Recommended action is: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED UNCOLLECTIBLE NO. _____	
17b. Declared uncollectible in the amount of \$ _____ on _____ (Date).	
18. PROCESSED BY	19. REVIEWED AND APPROVED BY