

**CENTRAL FOOD PREPARATION FACILITY  
MONTHLY MONETARY RECORD**

Public reporting burden for this collection of information is estimated to vary from 2 to 15 minutes per response, with an average of 13 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project, (0704-0188), Washington DC 20503. Please DO NOT RETURN your form to either of these addresses. Send your completed form to the food service staff office.

Form Approved  
OMB No. 0704-0188

1. MONTH-YEAR		2. INSTALLATION						3. TYPE:		PASTRY KITCHEN	MILK PLANT
								UNIT		PREPARATION KITCHEN	
DATE	PURCHASES A	TRANSFERS IN(+)/OUT(-) B	INGREDIENTS USED C	EXCESS COST D	INVENTORY ADJUSTMENT E	DINING FACILITY SALES F	SALES TO OTHERS G	TOTAL SALES H	DAILY GAIN /LOSS I	CUMULATIVE GAIN /LOSS J	
1											
2											
3											
4											
5											
6											
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27											
28											
29											
30											
31											
TOTAL											
4. OPENING INVENTORY		5. CLOSING INVENTORY		6. BOOK INVENTORY		7. ADJUSTED GAIN/LOSS		8. PREVIOUS GAIN/LOSS		9. CUMULATIVE GAIN/LOSS	
10. NAME AND SIGNATURE OF FACILITY MANAGER				11. DATE SIGNED	12. NAME AND SIGNATURE OF FOOD SERVICE OFFICER/PROJECT MANAGER				13. DATE SIGNED		