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**BY ORDER OF THE  
SECRETARY OF THE AIR FORCE**

**AIR FORCE MANUAL 65-116 VI**

**1 APRIL 2007**

Incorporating Through Change 3,  
29 September 2008



**DEFENSE JOINT MILITARY PAY SYSTEM  
ACTIVE COMPONENT (DJMS-AC)  
FSO PROCEDURES**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: SAF/FMP  
Supersedes DFAS-DEM 7073-1,  
January 15, 1998

Certified by: SAF/FM (Mr. John Vonglis)  
Pages: 1639

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This manual provides base-level military pay policy and procedural guidance for the Air Force finance offices. The interim change updates office symbols and regulatory references as well as incorporating interim changes that remained outstanding when the regulation was created from an existing DFAS manual.

Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF IMT 847, *Recommendation for Change of Publication*; route AF IMTs 847 from the field through MAJCOM publications/forms managers to SAF/FMP, 205 Dodd Blvd. Suite 101, Langley AFB VA 23665-2789. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 37-123 (will convert to AFMAN 33-363), *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://afirms.amc.af.mil/>.

**SUMMARY OF CHANGES**

This IC incorporates various changes required due to the transfer of the base-level policy and procedures function to AFAFO as well as administrative changes needed get the manual up to date. Example: Updating the requirement for verification of various flight-related entitlements. A margin bar indicates newly revised material.

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