

CORRECTIVE ACTION PLAN

SECTION	CONTROL NUMBER	<input type="checkbox"/> OPEN (Give date, YYYYMMDD)	<input type="checkbox"/> CLOSED (Give date, YYYYMMDD)
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OPR	ESTIMATED COMPLETION DATE (YYYYMMDD)	METHOD OF DISCOVERY
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IDENTIFY ITEM / PROCESS REQUIRING CORRECTION

SUMMARY OF CAUSE

IMPACT OF DEFICIENCY (Mark "X" where applicable and explain) INTERNAL EXTERNAL REGULATORY COMPLIANCE OTHER

CORRECTIVE ACTION REQUIRED (Provide explanation for estimated completion dates exceeding 90 days.)

FOLLOW - UP (Document follow-up at least monthly. Indicate dates and actions taken. Use back of form or additional sheets as necessary.)

MANAGEMENT REVIEW (Required to complete / close corrective action plan. Initials signify concurrence that this item should be closed.)

SECTION CHIEF	DATE (YYYYMMDD)	BRANCH CHIEF	DATE (YYYYMMDD)	UNIT SELF- INSPECTION MONITOR	DATE (YYYYMMDD)	COMMANDER	DATE (YYYYMMDD)
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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

FOLLOW-UP (Continuation)