

**TEMPORARY DUTY BACK FOR NON-US CITIZEN PERSONNEL (GERMANY)**

CONTINUATION OF REVERSE TRAVEL ORDER

NOTE: Only items referenced in item 16, Remarks, of the order are applicable.

1. Per diem authorized according to Appendix R, Collective Tariff Agreement (CTA II) and USAFEI 36-701, Employment at Other Than Regular Place of Work or Domicile Non-US Citizen Employees (Germany) .
2. Full per diem for the entire period of TDY is authorized.
3. Travel allowance will be reduced for all periods of TDY exceeding 30 calendar days at the same TDY station.
4. Eighty percent advance payment of per diem is authorized.
5. Travel will be performed on the basis of a valid passport. Traveler will be responsible for providing appropriate officials with necessary documents.
6. Transportation officer will furnish necessary transportation according to AFI 24-101, Passenger Movement.
7. Travel by privately owned vehicle (POV), including necessary duty trips at TDY station(s) authorized according to USAFEI 36-701 at a reimbursement rate of ? \_\_\_\_\_ per kilometer.
8. Travel by POV authorized according to USAFEI 36-701, reimbursement not to exceed constructive costs of common carrier transportation.
9. Travel by military or commercial aircraft, commercial rail and bus authorized.
10. Travel by passenger-carrying military aircraft directed, when available.
11. Government quarters not available.
12. Turn in all promotional items such as gifts, bonus tickets, etc., to the Accounting & Finance Office (AFO) .
13. Traveler may be accorded: a) field grade officer, b) company grade officer, c) enlisted rank billeting and messing facilities for the period of TDY according to USAFEI 36-701.
14. Access to Exchange Service, (including Class VI facilities), and DeCA while TDY outside Germany is authorized according to AFI Identification Cards for Members of the Uniformed Services, their Eligible Family Members, and Other Eligible Personnel; USAREUR Reg 600-700, Individual Logistical Support; AFJI 34-211, Army and Air Force Exchange Service General Policies; as supplemented, if appropriate.
15. Medical care authorized according to AFI 41-115, Authorized Health Care and Health Care Benefits in the Military Health Services Systems (MHSS), as supplemented.
16. Travel health insurance required while TDY outside Germany for more than two days.
17. Immunization according to AFJI 48-110, Immunizations and Chemoprophylaxis, is required.
18. LA PERSONA A QUIEN ESTA ORDEN PERTENEZCA ESTA AUTORIZADA POR LAS AUTORIDADES MILITARES COMPETENTES DE LOS ESTADOS UNIDOS DE AMERICA PARA ENTRAR O SALIR DE ESPANA EN MISION OFICIAL VESTIDO DE CIVIL O
19. The verbal order of the commander on date shown in the "Effective on or about" block is confirmed, exigencies of the services having been such as to preclude the issuance of competent written orders in advance.
20. With concurrence of the commander concerned.

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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).