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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

**FORM COMPLETION INSTRUCTIONS AS DEFINED IN TECHNICAL ORDER
REFERENCE TO 00-20-5, Para 3.12.**

3.12. AFTO FORM 781B, COMMUNICATIONS SECURITY (COMSEC) EQUIPMENT RECORD (FIGURE 3.5)

3.12.1. *This form is designed to provide COMSEC equipment status. Maintenance personnel remove the completed AFTO Form 781b and dispose of in accordance with AFI 37-138. In the case of transient aircraft, retain completed forms in the binder until the aircraft returns to the home organization. The aircraft commander or designated crew member checks the AFTO Form 781B prior to flight to ascertain that the COMSEC equipment configuration conforms to the mission requirements. Maintenance personnel will ensure the validity and legibility of all required entries.*

3.12.2. *The following form entries are required.*

3.12.2.1. *Complete the heading with the appropriate aircraft and date information.*

3.12.2.2. ITEM. *Enter the nomenclature of the equipment installed.*

3.12.2.3. SERIAL NUMBER. *Enter the serial number of the COMSEC equipment item.*

3.12.2.4. POSITION. *Enter the position number of the item. Examples: KY-28 number five, enter a 5, KIR-1A number two, enter a 2.*

3.12.2.5. DATE INSTALLED. *Enter the date the item is installed. If the installation date is unknown, verify the item is installed enter the current date.*

3.12.2.6. SIGNATURE AND EMP #. *Enter the signature and employee/FAA certification number of the person who installed the item, or verified installation. If the information is transcribed from another AFTO Form 781B, enter the signature and employee/FAA certification number of the person who transcribes the information.*

3.12.2.7. DATE REMOVED. *Enter the date the COMSEC equipment item is removed.*

3.12.2.8. SIGNATURE AND EMP #. *Enter the signature and employee/FAA certification number of the person who removed the item, or verified removal.*

3.12.3. *When all columns have been completely filled in or when columns have been utilized to the extent that initiation of a new AFTO Form 781B becomes necessary, transcribe all line entries that do not show entries in the date removed block to a new AFTO Form 781B.*