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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

FORM COMPLETION INSTRUCTIONS AS DEFINED IN TECHNICAL ORDER

Reference TO 00-20-5, Para 5-7:

5.7. AFTO Form 233, Cable Transfer Work Sheet (Figure 5.5.)

This form will be used to record information pertinent to cable and terminal transfer work. It may also be used to record the buildup/teardown of complex facilities. Entries are as follows.

5.7.1. *Enter the cable number.*

5.7.2. CROSS CONNECTION LOCATION. *Enter the location of each cross-connect in sequence.*

5.7.3. COUNT. *Enter the cable pairs affected by the transfer.*

5.7.4. WORK BY. *Enter the initials of the person doing the work at the corresponding cross-connect location.*

5.7.5. TEST OFFICE and TELEPHONE NO. *Enter the name and telephone number of the control office that will perform the necessary test function.*

5.7.6. CSA. *Enter the communication service authorization number or other contract number.*

5.7.7. WORK ORDER NO. *Enter the work order identification number.*

5.7.8. WRITTEN BY: *Enter the initials and the telephone number of the person originating the cable transfer work sheet.*

5.7.9. DATE. *Enter the date the cable transfer work sheet is prepared.*

5.7.10. PAGE NUMBER. *Enter applicable page in sequence.*

5.7.11. COMPELTE (BEFORE-AFTER). *Cross out either before or after and enter the appropriate date.*

5.7.12. FLD START DATE. *Enter the date the work will start.*

5.7.13. FRAMEWORK. *Indicate whether or not framework is required.*

5.7.14. DESCRIPTION OF WORK. *Enter an abbreviated description of the work to be performed.*

5.7.15. ITEM NO. *Enter the applicable item number in numerical sequence.*

5.7.16. CLASS OF SVC. *Enter the class of service or an abbreviation of the type of circuit.*

5.7.17. TELEPHONE OR CIRCUIT NO. *Enter applicable telephone or circuit number.*

5.7.18. CIRCUIT DESCRIPTION. *Enter a brief description of the circuit or other useful information.*

5.7.19. SPECIAL EQUIPMENT. *Enter the assignment of special equipment; such as long line repeaters, direct line units, or central office equipment.*

5.7.20. FROM.

5.7.20.1. CABLE REF. *Enter the applicable cable reference.*

5.7.20.2. PAIR. *Enter cable pair number.*

5.7.20.3. BP. *Enter the binding post number, as applicable.*

5.7.21. FROM-TO. *Cross out the word that is not applicable and perform the entries red by paragraph 3.20.*

5.7.22. TESTER INIT. *Enter the initials of the person performing the test on the corresponding circuit.*

5.7.23. REMARKS. *Enter remarks as necessary. Example: Pair 301 to 500 clear capped.*

5.7.24. SIGNATURE. *Enter the signature of the person accomplishing the work after completion of the transfer.*

5.7.25. DATE AND TIME. *Enter the date and time the work was completed.*

5.7.26. SIGNATURE OF INDIV WHO POSTED RCRD. *Enter the signature of the person completing the posting applicable records.*

5.7.26.1. DATE POSTED. *Enter the date the record is posted.*