

TELEWORK SCHEDULE EXCEPTION

Request an exception to the 2-day per pay period limitation on the regular and recurring telework schedule on the following employee:

NAME			
ORGANIZATION			
SUPERVISOR		PHONE	
TWO-LETTER SIGNATURE			

REQUESTED SCHEDULE:

DAY	WEEK ONE	WEEK TWO	WORK SCHEDULE		DUTY HOURS <i>(Specify)</i>	
			Fixed or Alternative	CWS, Flextime, or Credit Hours	Hours of Work	Lunch Break
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						

REASON:

SMC/DS SIGNATURE		APPROVE <input type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).