

982d TRAINING GROUP BIENNIAL ANALYSIS OF TECHNICAL TRAINING (BATT) CHECKLIST		DET COMPLETING THIS REVIEW	PRIME DET
COURSE NUMBER:		COURSE TITLE:	
<p>INSTRUCTIONS: Check ($\sqrt{\quad}$) or mark (X) each of the items below in the appropriate column. Unsatisfactory/No items only require action with the date the action was initiated. An explanation is required in the REMARKS section to explain problem areas that may or may not be in the checklist.</p> <p>NOTE: Section 6 requires write-in answers. DO NOT leave blank.</p>		<p>DATE CORRECTIVE ACTION INITIATED</p> <p>YES</p> <p>NO</p> <p>NOT APPLICABLE</p>	
1. COURSE CONTROL DOCUMENTS			
a. Combined Course Chart/Training Standard (CC/TS)		<input type="checkbox"/>	<input type="checkbox"/>
(1) Behavioral statements pertain to the accomplishment of specific tasks/knowledges		<input type="checkbox"/>	<input type="checkbox"/>
(2) Behaviors are realistic and attainable		<input type="checkbox"/>	<input type="checkbox"/>
(3) Proficiency levels are realistic and attainable (N/A if proficiency codes are not used)		<input type="checkbox"/>	<input type="checkbox"/>
(4) Table I indicates block of instruction, block duration, security classification of course material, concise units of instruction, and hours allotted to each unit		<input type="checkbox"/>	<input type="checkbox"/>
(5) Table I time distribution is realistic and correlates with POI		<input type="checkbox"/>	<input type="checkbox"/>
(6) Table II lists items of equipment required to support instruction		<input type="checkbox"/>	<input type="checkbox"/>
b. Plan of Instruction (POI) / Lesson Plan Part I and Teaching Guide Part II		<input type="checkbox"/>	<input type="checkbox"/>
(1) Contains valid criterion objectives and supporting teaching steps		<input type="checkbox"/>	<input type="checkbox"/>
(2) Objectives are written to attain the behavior specified in the training standard		<input type="checkbox"/>	<input type="checkbox"/>
(3) Objectives are written to attain proficiency level specified in the CC/TS (N/A if proficiency codes are not used)		<input type="checkbox"/>	<input type="checkbox"/>
(4) POI Lists		<input type="checkbox"/>	<input type="checkbox"/>
(a) Instructional materials		<input type="checkbox"/>	<input type="checkbox"/>
(b) Audiovisual aids		<input type="checkbox"/>	<input type="checkbox"/>
(c) Training resources		<input type="checkbox"/>	<input type="checkbox"/>
(5) Technically current		<input type="checkbox"/>	<input type="checkbox"/>
(6) Technically correct		<input type="checkbox"/>	<input type="checkbox"/>
(7) Correlates with the combined CC/TS		<input type="checkbox"/>	<input type="checkbox"/>
c. Training Literature		<input type="checkbox"/>	<input type="checkbox"/>
(1) Is necessary to the course		<input type="checkbox"/>	<input type="checkbox"/>
(2) Technically correct		<input type="checkbox"/>	<input type="checkbox"/>
2. INSTRUCTIONAL MATERIALS			
a. Current technical orders/technical data/publications are available to accomplish criterion objectives		<input type="checkbox"/>	<input type="checkbox"/>
b. All extracts used in a systems course are current		<input type="checkbox"/>	<input type="checkbox"/>
3. MEASUREMENT/EVALUATION			
a. Progress checks are maintained for all objectives		<input type="checkbox"/>	<input type="checkbox"/>
b. Progress checks are well constructed, valid, and measure criterion objectives		<input type="checkbox"/>	<input type="checkbox"/>
4. AUDIOVISUAL AIDS			
a. Satisfactory in quantity and quality to support criterion objectives		<input type="checkbox"/>	<input type="checkbox"/>
b. Technically current		<input type="checkbox"/>	<input type="checkbox"/>
c. Most effective media is being used		<input type="checkbox"/>	<input type="checkbox"/>
5. RESOURCES			
a. Trainer configuration is current		<input type="checkbox"/>	<input type="checkbox"/>
b. Test equipment and special tools are available and calibrated		<input type="checkbox"/>	<input type="checkbox"/>
c. Host agency resources are available		<input type="checkbox"/>	<input type="checkbox"/>

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The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

COURSE NUMBER:	DATE CORRECTIVE ACTION INITIATED					
ORGANIZATION COMPLETING THIS REVIEW:	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">NOT APPLICABLE</div> <div style="text-align: center;">YES</div> <div style="text-align: center;">NO</div> </div>					
6. UTILIZATION DATA U/C/PTD WRITE INFORMATION IN DET COLUMN. PRIME TD: TOTAL ALL RECEIVED INPUTS	DET	TOTAL (PRIME USE ONLY)				
<i>a. Number of times taught as a complete course during BATT period</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>b. Number of times taught as a partial course during BATT period</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>c. Number of graduates during BATT period</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. BATT SUMMARY						
<i>a. Coordinating organizations surveyed and BATT reviews attached</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>b. Course materials are current and accurate as written and do not require revision</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>c. All applicable materials have been reviewed for ICW (i.e. multimedia, power point, CBT, IVT) applicability.</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>d. Transmittal letter summarized all BATT inputs and actions required</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>e. Recommendations and justifications provided for course continuance/discontinuance for low utilization courses</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. TRS CURRICULUM MANAGEMENT (APPROPRIATE TRS)						
<i>a. This is the only type 4 course which covers this material (to include special courses)</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>b. Action is being taken on unsatisfactory areas of this review</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>c. MCL and ETCA is current</i>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
REMARKS:						
DATE	SIGNATURE OF P/C/U/DET/ORGANIZATION COMMAND					
DATE	SIGNATURE OF CURRICULUM MANAGER					
DATE	SIGNATURE OF TRAINING MANAGER					