

EPR/OPR COORDINATION			UNIT		
ACTIVITY	INITIALS	DATE	ACTIVITY	INITIALS	DATE
FLIGHT CHIEF (COORD/IND)	(SEE REMARKS)		WING EXECUTIVE OFFICER (NLT 21 DAYS AFTER C/O)		
EPR/OPR MONITOR (COORD)			SENIOR ENLISTED ADVISOR (COORD-EPRs ONLY)		
FIRST SERGEANT (COORD-EPRs ONLY)			VICE WING COMMANDER (COORD/IND)		
SQUADRON COMMANDER (COORD/IND) (NLT 7 DAYS AFTER C/O)	(SEE REMARKS)		WING COMMANDER (COORD/IND)		
GROUP COMMANDER (COORD/IND) (NLT 14 DAYS AFTER C/O)			MILITARY PERSONNEL (COORD/DISP) (NLT 30 DAYS AFTER C/O)		
1. The attached EPR/OPR is forwarded for indorsement.					
GRADE		NAME (Last, First, Middle Initial)			
DATE OF RANK (SrNCOs only)		PROMOTION ELIGIBILITY(SrNCOs only)			
		<input type="checkbox"/> ELIGIBLE FOR PROMOTION		<input type="checkbox"/> NOT ELIGIBLE FOR PROMOTION	
2. The following is provided for your information.					
a. CLOSEOUT DATE					
b. UNIT SUSPENSE TO MPF (30 days after closeout)					
c. DATE EPR/OPR RECEIVED AT MPF					
d. DATE RETURNED FROM MPF TO SQUADRON/GROUP FOR CORRECTION (if applicable)					
(1) Unit suspense date back to MPF (5 duty days)					
(2) Date returned to MPF from unit					
e. MPF SUSPENSE TO HQ AFPC/HQ AETC (60 days after closeout)					
REMARKS: (Please read the following statement and initial in the appropriate space.) I AM AWARE OF THE CONTENTS OF THE RATEE'S PIF AND UIR (if applicable). I CERTIFY IT					
<input type="checkbox"/> DOES CONTAIN DEROGATORY INFORMATION <input type="checkbox"/> DOES NOT CONTAIN DEROGATORY INFORMATION					
RATER		RATER'S RATER (Additional Rater)		SQ/CC	

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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).