

CONTRACT INFORMATION AND DISTRIBUTION RECORD

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|----------------------------------|----------------------|--------------------------------------------|--|-----------------------|-------------------------|
| <i>CONTRACT NUMBER</i> | | <i>DESCRIPTION OF COMMODITY OR SERVICE</i> | | | |
| <i>CONTRACTOR</i> | | <i>ADDRESS OF FIRM</i> | | | <i>TELEPHONE NUMBER</i> |
| <i>CONTRACTOR REPRESENTATIVE</i> | <i>TELEPHONE NO.</i> | <i>FAX NO.</i> | | <i>E-MAIL ADDRESS</i> | |
| <i>QAE/COR</i> | <i>TELEPHONE NO.</i> | <i>FAX NO.</i> | | <i>E-MAIL ADDRESS</i> | |

CONTRACT DISTRIBUTION

| DISTRIBUTION | CONTRACT DATE/INITIALS | P00001 DATE/INITIALS | P00002 DATE/INITIALS | P00003 DATE/INITIALS | P00004 DATE/INITIALS | P00005 DATE/INITIALS |
|---------------------------------|-----------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| <i>ORIGINAL</i> | | | | | | |
| <i>COPY 2</i> | | | | | | |
| <i>COPY 3</i> | | | | | | |
| <i>COPY 4</i> | | | | | | |
| <i>OTHER</i> | | | | | | |
| <i>OTHER</i> | | | | | | |
| <i>PRICE ADJUSTMENT</i> | | | | | | |
| <i>CONTRACT PRICE</i> | | | | | | |
| <i>CONTRACT EXPRIATION DATE</i> | | | | | | |

| DISTRIBUTION | P00006 DATE/INITIALS | P00007 DATE/INITIALS | P00008 DATE/INITIALS | P00009 DATE/INITIALS | P00010 DATE/INITIALS | P00011 DATE/INITIALS |
|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| <i>ORIGINAL</i> | | | | | | |
| <i>COPY 2</i> | | | | | | |
| <i>COPY 3</i> | | | | | | |
| <i>COPY 4</i> | | | | | | |
| <i>OTHER</i> | | | | | | |
| <i>OTHER</i> | | | | | | |
| <i>PRICE ADJUSTMENT</i> | | | | | | |
| <i>CONTRACT PRICE</i> | | | | | | |
| <i>CONTRACT EXPIRATION DATE</i> | | | | | | |

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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

(continued)

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|---------------------------|-------------------------------------|---------|------------------|
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| CONTRACTOR | ADDRESS OF FIRM | | TELEPHONE NUMBER |
| CONTRACTOR REPRESENTATIVE | TELEPHONE NO. | FAX NO. | E-MAIL ADDRESS |
| QAE/COR | TELEPHONE NO. | FAX NO. | E-MAIL ADDRESS |

CONTRACT DISTRIBUTION

| DISTRIBUTION | P DATE/INITIALS | P DATE/INITIALS | P DATE/INITIALS | P DATE/INITIALS | P DATE/INITIALS | P DATE/INITIALS |
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| ORIGINAL | | | | | | |
| COPY 2 | | | | | | |
| COPY 3 | | | | | | |
| COPY 4 | | | | | | |
| OTHER | | | | | | |
| OTHER | | | | | | |
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