

UNIT DISASTER PREPAREDNESS MONTHLY REPORT

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|--------------------------|-------------|
| <i>UNIT/ORGANIZATION</i> | <i>DATE</i> |
|--------------------------|-------------|

DP REPRESENTATIVES

| NAME | GRADE | DUTY PHONE | DATE ASSIGNED | DATE TRAINED | DEROS |
|------|-------|------------|---------------|--------------|-------|
| | | | | | |
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DP CHECKLISTS

| TITLE | CURRENT DATE | DATE REVIEWED | DATE DUE REVIEW |
|-------------------------------|--------------|---------------|-----------------|
| <i>OPLAN 32-1</i> | | | |
| <i>DISASTER CONTROL GROUP</i> | | | |
| <i>UNIT CONTROL CENTER</i> | | | |
| <i>SELF-ASSESSMENT</i> | | | |

CBWD TRAINING

| NUMBER MILITARY | NUMBER REQUIRED INITIAL | NUMBER REQUIRED REFRESHER | NUMBER ON MOBILITY (UTC) | TOTAL NUMBER REQUIRED | TOTAL NUMBER TRAINED | NUMBER REQUIRED ITQT |
|-----------------|-------------------------|---------------------------|--------------------------|-----------------------|----------------------|----------------------|
| | | | | | | |

HAZMAT AWARENESS LEVEL TRAINING

| NUMBER REQUIRED | NUMBER TRAINED |
|-----------------|----------------|
| | |

UNIT DP ORIENTATION

| NUMBER ASSIGNED | NUMBER TRAINED |
|-----------------|----------------|
| | |

DISASTER CONTROL GROUP TRAINING

| TEAM | NAME | GRADE | DUTY PHONE | DATE ASSIGNED | DATE TRAINED | DEROS |
|-------------------------------------|------|-------|------------|---------------|--------------|-------|
| DISASTER CONTROL GROUP (DCG) | | | | | | |
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UNIT PLANS

| TITLE | PLAN DATE | DATE REVIEWED | DATE DUE REVIEW |
|-------------|-----------|---------------|-----------------|
| <i>32-1</i> | | | |
| <i>702</i> | | | |
| <i>705</i> | | | |

DP INFORMATION PROGRAM

| SUBJECT TRAINED/BRIEFED | DATE |
|-------------------------|------|
| | |

UNIT COMMANDER/AGENCY CHIEF SIGNATURE

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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).