

## CHECK SHEET FOR RIVET MAINTENANCE ON ALL INTAKES

AIRCRAFT TAIL NUMBER	TIME DISPATCHED
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NAME OF SPECIALIST DISPATCHED

ITEM #	ITEM DESCRIPTION	INITIALS
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1. Inventory required CTK equipment and aircraft hardware prior to leaving shop.

a. Are rivets contained in ziploc bags with quantity and size annotated and an additional bag attached for accountability of rivet stems, heads, and shanks: (Check one)     yes     no

b. Check rivet gun stem catcher to ensure it is clear of stems. (Check one)     yes     no

2. Do the aircraft forms have proper documentation of discrepancy? (Check one)     yes     no

a. Original discrepancy is documented. (i.e, # 1 intake has loose rivet at 12:00 position)

b. Red X entry made for "Intake FOD Inspection Due After Aircraft Structural Maintenance."

c. Red X entry made for tape or paper barriers used in intake.

d. Ensure required access panels and cowlings are open.

3. The following procedures will be adhered to when performing structural repair maintenance in the intakes of all aircraft. NOTE: Initia.

a. Specialist will remove all items from the pockets of the uniform, inspect the soles of their shoes for FO, and install rubber/cloth booties over shoes prior to entering the intake.

b. All intake open areas will be masked/damed off with paper or tape, if applicable.

c. Remove and replace damaged rivets IAW applicable technical data.

d. When reinstalling removed rivets, the specialist will make sure that all stems and rivet heads are accounted for and bagged.

e. After work is accomplished, the intake areas will be thoroughly cleaned using a hand broom and then inspected by a seven-level technician. After area is determined to be clean and free of debris, the paper and tape will be removed.

f. Can drilled out residue be removed: (Checked one)     yes     no

g. The intake will be inspected by a qualified seven-level Structural Maintenance Technician who will clear the aircraft forms.

4. If determined by the seven-level technician that additional inspection is warranted, an entry will be made in the AFTO Form 781A for an NDI inspection.

5. Perform a CTK inventory of tools used during intake maintenance. (List tools used below)


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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

6. Residue:

a. How many rivets were removed?

SIZE

INTAKE#

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b. How many rivets were bad?

SIZE

INTAKE#

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c. How many test shots were made to check out gun?

d. How many drilled out rivet shanks fell into sealed area?

SIZE

INTAKE#

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7. Time job completed:

8. Specialist's signature:

9. Seven-level inspector's signature: