

<b>LOST TOOL/OBJECT REPORT</b>				Today's Date		Date/Time Lost	
Organization and W/C			CTK Number		Description of Object		
Personnel Notified		First, Last Name	Initial	Time	Date	Remarks	
W/C Supervisor or Expediter							
CTK Supervisor							
Production Supervisor							
Flight Chief							
Squadron Maintenance Supervision							
<u>MACC:</u>							
Notified LG/CC: Yes/No <small>(see LOI 21-18, para II.4)</small>							
Item lost on/around aircraft?    Yes / No    (If Yes, enter red X in Forms) Aircraft Serial Number _____ AFTO 781a Page: _____ Block: _____							
Area Item Lost: _____							
No.	Maintenance Supervisor/Superintendent will insure all items are completed (Print Last Name _____)						
1.	Name of individual(s) that lost object: _____						
2.	Work being performed when item lost: _____						
3.	Areas checked/steps taken to find object, be thorough (Use additional paper if required): _____						
4.	Date search conducted: _____						
5.	Item was/was not found: _____						
6.	If found, where and when: _____						
7.	Send copy to Wing FOD Monitor (22 LSS/LGPI) or Fax 3321 within 3 duty days (POC 4156)						

**Download any U.S. FedForm (free, fillable, savable in Adobe Reader)!  
Start with the "Flash Demo" at the top of the following page:  
[www.usa-federal-forms.com](http://www.usa-federal-forms.com)**

**Convert any fillable PDF form to savable (locally, in Adobe Reader):  
[www.savePDF.com](http://www.savePDF.com)**

**Convert any document (in any format) to PDF fillable and savable:  
[www.FillinDocs.com](http://www.FillinDocs.com)**

**All (10's of 1,000's) U.S. Federal Forms already fillable, savable:  
[www.usa-federal-forms.com](http://www.usa-federal-forms.com)**

---

### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).