

DEBRIEFING CHECKLIST

DATE	AIRCRAFT	PILOT
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SORTIE

01 FLIGHT DURATION	<input type="checkbox"/> EFFECTIVE <input type="checkbox"/> NON-EFFECTIVE	A	/C	REMARKS
02 FLIGHT DURATION	<input type="checkbox"/> EFFECTIVE <input type="checkbox"/> NON-EFFECTIVE	A	/C	REMARKS
03 FLIGHT DURATION	<input type="checkbox"/> EFFECTIVE <input type="checkbox"/> NON-EFFECTIVE	A	/C	REMARKS

Description: A1, FMC Discrepancies A2, PMC Discrepancies A3, Air Aborts M/INC A3, NMC Discrepancies M/C

Landing Status (reference):	Code 2	Code 3	Code 4	Code 6
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1. WAS THE AIRCRAFT CLEAN AND READY WHEN YOU ARRIVED?	REMARKS
<input type="checkbox"/> YES <input type="checkbox"/> NO	

2. WAS A MAINTAINER AVAILABLE TO ASSIST YOU?	REMARKS
<input type="checkbox"/> YES <input type="checkbox"/> NO	

3. OVERALL RATING OF MAINTENANCE SUPPORT.
<input type="checkbox"/> UNSATISFACTORY <input type="checkbox"/> SATISFACTORY <input type="checkbox"/> EXCELLENT <input type="checkbox"/> OUTSTANDING

4. SUGGESTIONS FOR IMPROVEMENT; RECOGNITION.

- 1. Assist the Aircrew in accomplishing AETC Form 645-4 if required. Red X the discrepancy causing the Abort/IFE.
- 2. Document Screen 9023 on all emergency shut down of engines, for an engine malfunction.
- 3. Check AFTO Form 781 for: Blocks 1-15 filled, Correct Date, Tail Number, Mission Number, Mission Symbol, Times are in ZULU and the Pilots Initials are in the Review Block.
- 4. Check AFTO Form 781H for: Signatures in section 10 versus Flights in section 12. Number of Write-ups in section 10 versus in 781A. Flights in section 12 and 13 same as 781.
- 5. Check AFTO Form 781A for: Clarity of Write-ups, Mission Capable or Mission Essential discrepancies, and When Discovered Code. **Specialists will be present during all A2 & A3 Debriefs.**
- 6. Check AFTO Form 644/Forms for: Fuel receipts and Documentation versus 781H.
- 7. Check previous Write-ups for: Repeats and Recurs. If Repeat and/or Recur is verified by Black 1. Annotate on the 9050 screen and stamp the Forms and 9032c in red, stating Repeat or Recur from JCN.
- 8. Copy the AFTO Form 781: Put Date and Initials in Block 34.
- 9. Complete screen 9050: Complete for each discrepancy, annotate Repeat or Recur if applicable.
- 10. Complete screen 9032C: Print 2 copies.
- 11. Complete screen 9020: Input all Flight Data.
- 12. Complete screen 8038: Print for current month, use option Y.
- 13. Complete Excel Form 1530: Annotate all appropriate data.
- 14. Complete Excel Code 3 Log: Annotate all appropriate data for **Code 4 (A3 Air Abort), Code 6 (A3 Mission Complete) and Repeat/Recurs (A3/C6 Discrepancies)** .
- 15. Staple this Checklist, 9032C, 8038 and the 781 copy (in that order), then file in the present-day recaps.

This checklist was accomplished by: _____

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The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

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