

## AUDIOVISUAL EQUIPMENT MAINTENANCE WORK ORDER

REQUESTER	GRADE	DUTY PHONE	ORGANIZATION/SUPPLY ACCOUNT NUMBER
WORK ORDER NUMBER	EQUIPMENT	SERIAL NUMBER	
NAME	OPERATING PROBLEMS		
DATE RECEIVED			
DATE PROMISED			
REPLACEMENT COST			DATE

### DESCRIPTION OF REPAIR

DATE COMPLETED	TECHNICIAN	PMI RESCHEDULE
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### PARTS AND MATERIALS

QTY	PART NUMBER	NOUN	EACH	TOTAL

SHOP RATE \_\_\_\_\_ X MAN HOURS \_\_\_\_\_ =

REIMBURSABLE <input type="checkbox"/> YES <input type="checkbox"/> NO	TOTAL COST OF MAINTENANCE                      =
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### RECEIPT OF EQUIPMENT

NAME (Print)	SIGNATURE	OFFICE SYMBOL	DATE
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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).