

## REQUEST FOR MANUAL PCS ORDERS

<i>GRADE AND NAME (Last, First, Middle Initial)</i>		<i>SSN</i>	
<i>ORIGINAL FLIGHT NUMBER</i>	<i>CURRENT FLIGHT NUMBER</i>	<i>SQUADRON</i>	
<i>BASE ASSIGNED TO (Organization, Location, Zip Code and PAS Code)</i>			
<i>LINE NUMBER</i>	<i>PRIMARY AFSC</i>	<i>CONTROL AFSC</i>	
<i>ATTENDING COURSE NUMBER</i>	<i>SCHOOL ENTRY DATE</i>		
<i>WILL PROCEED DATE (Day-Month-Year)</i>	<i>REPORT NOT LATER THAN DATE (Day-Month-Year)</i>		
<i>TPC AUTHORIZED</i> <input type="checkbox"/> YES <input type="checkbox"/> NO	<i>DALVP</i> <input type="checkbox"/> YES <input type="checkbox"/> NO	<i>COURSE LENGTH 20 WEEKS OR LONGER</i> <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>PERSONNEL RELIABILITY PROGRAM</b>			
<small>MEMBER HAS/HAS NOT BEEN CLASSIFIED INTO JOB UNDER THE PERSONNEL RELIABILITY PROGRAM (PRP). IF YES, THE FOLLOWING STATEMENT MUST APPEAR ON ORDERS. "THE IDENTIFIED MEMBER(S) HAVE BEEN INITIALLY SCREENED AND MEET THE RELIABILITY CRITERIA AS STATED IN AFI 36-2104 FOR THE PERFORMANCE OF NUCLEAR WEAPONS ASSOCIATED DUTIES OR OTHER HIGH-RISK DUTIES."</small>			
<input type="checkbox"/> YES <input type="checkbox"/> NO			
<b>CONTRACT CHANGE REQUIREMENT</b>			
<small>MEMBER HAS/HAS NOT BEEN CLASSIFIED INTO JOB THAT REQUIRES A CONTRACT CHANGE. IF YES, INSURE MEMBER HAS BEEN REFERRED TO APPROPRIATE AGENCY FOR COMPLETION OF CONTRACT CHANGE ACTION PRIOR TO ISSUANCE OF ASSIGNMENT ORDERS INTO NEW JOB.</small>			
<input type="checkbox"/> YES <input type="checkbox"/> NO			
<i>REVOCATION ACTION/REASON</i>			
<i>HOR</i>	<i>POE</i>	<i>TVL</i>	
<i>REMARKS</i>			
<i>DATE</i>	<i>NAME AND GRADE OF REQUESTOR</i>	<i>SIGNATURE</i>	<i>SPECIAL ORDER NUMBER ISSUED</i>

**Download any U.S. FedForm (free, fillable, savable in Adobe Reader)!  
Start with the "Flash Demo" at the top of the following page:  
[www.usa-federal-forms.com](http://www.usa-federal-forms.com)**

**Convert any fillable PDF form to savable (locally, in Adobe Reader):  
[www.savePDF.com](http://www.savePDF.com)**

**Convert any document (in any format) to PDF fillable and savable:  
[www.FillinDocs.com](http://www.FillinDocs.com)**

**All (10's of 1,000's) U.S. Federal Forms already fillable, savable:  
[www.usa-federal-forms.com](http://www.usa-federal-forms.com)**

---

### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).