DISCHARGE PROCESSING SHEET

DATE TRAINEE BRIEFED	
NAME OF TRAINEE (Last, First, MI)	SSN
AIR NATIONAL GUARD (Unit & State) UNIT: STATE:	AIR FORCE RESERVE (Unit & State) UNIT: STATE:

REASON (Check One)

☐ EPTS ☐ PERF ☐ BAS ☐ DRUGS ☐ OTHER

DATE THIS OFFICE NOTIFIED	DATE ASSIGNED TO 319 TRS	METHOD OF NOTIFICATION	CLASS OF DISCHARGE (Circle One) A B C D E W
DATE SIGNED MEBs	DATE SIGNED LONs	ADMIN CHECKLIST ☐ ELIMINATION LOG ☐ DATABASE UPDATE ☐ NOTIFICATIONS	

NOTIFICATIONS

ANG STATE RECRUITING AND RETENTION SUPERVISOR	DATE: NAME: PHONE:
AIR NATIONAL GUARD/UNIT TRAINING OFFICE	DATE: NAME: PHONE:
AIR NATIONAL GUARD (ANG/TEES)	DATE: NAME: PHONE:
AIR FORCE RESERVE/UNIT TRAINING OFFICE	DATE: NAME: PHONE:
HQ AFRES TRAINING OFFICE (HQ AFRES/DPTS)	DATE: NAME: PHONE:

INFORMATION FOR ANG	INFORMATION FOR AFRES
STATE	QUOTA NUMBER/DOE
AFSC	AFSC
ELIMINATION DATE	ELIMINATION DATE
BMT START DATE	BMT START DATE
UNIT PAS CODE	UNIT PAS CODE
DATE OF DICTATION	DATE OF DICTATION

REMARKS

Download any U.S. FedForm (free, fillable, savable in Adobe Reader)!
Start with the "Flash Demo" at the top of the following page:
www.usa-federal-forms.com

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www.savePDF.com

Convert any document (in any format) to PDF fillable and savable:
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All (10's of 1,000's) U.S. Federal Forms already fillable, savable:
www.usa-federal-forms.com

About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).