

ESTABLISH OR REVISE TOOL LISTS OR APPENDAGES

INSTRUCTIONS: The undersigned have reviewed the attached tool list and confirmed the accuracy of the tool requirements in accordance with the Tool Control regulations.

PART I REQUESTER'S RESPONSIBILITIES

1. SECOND LEVEL SUPERVISOR (Last,,First, Middle Initial)	2. SIGNATURE						
3. OFFICE SYMBOL	4. TELEPHONE NUMBER						
5. TEMPLATE DESCRIPTION							
6. <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 33%;"><input type="checkbox"/> NEW LIST</td> <td style="width: 33%;"><input type="checkbox"/> APPENDAGES</td> <td style="width: 33%;"><input type="checkbox"/> ANNUAL REVIEW</td> </tr> <tr> <td><input type="checkbox"/> REVISED LIST</td> <td><input type="checkbox"/> NO CHANGE</td> <td><input type="checkbox"/> DELETE</td> </tr> </table>		<input type="checkbox"/> NEW LIST	<input type="checkbox"/> APPENDAGES	<input type="checkbox"/> ANNUAL REVIEW	<input type="checkbox"/> REVISED LIST	<input type="checkbox"/> NO CHANGE	<input type="checkbox"/> DELETE
<input type="checkbox"/> NEW LIST	<input type="checkbox"/> APPENDAGES	<input type="checkbox"/> ANNUAL REVIEW					
<input type="checkbox"/> REVISED LIST	<input type="checkbox"/> NO CHANGE	<input type="checkbox"/> DELETE					

PART II DIRECTORATE TOOL CONTROL MANAGER

7. OFFICE SYMBOL	8. NAME (Last, First, Middle Initial) (Please print)
9. COMMENTS	
10. SIGNATURE	11. DATE (yyyymmdd)

PART III RECEIVED BY TOOL CENTER

12. SIGNATURE	13. DATE (yyyymmdd)
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PART IV ROUTE TO CENTRAL TOOL CENTER-RESEARCH

14. SIGNATURE	15. KIT TYPE NUMBER ASSIGNED	16. DATE RECEIVED (yyyymmdd)
17. COMMENTS		18. DATE COMPLETED (yyyymmdd)

PART V ROUTE TO CENTRAL TOOL CENTER-COMPUTER INPUT

19. SIGNATURE	20. DATE RECEIVED (yyyymmdd)
21. COMMENTS	22. DATE COMPLETED (yyyymmdd)

PART VI ROUTE TO SUPPORTING TOOL CENTER

23. SIGNATURE	24. DATE RECEIVED (yyyymmdd)
25. COMMENTS	26. DATE COMPLETED (yyyymmdd)

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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).