

GENERAL AND FLAG OFFICER QUARTERS MANAGEMENT REPORT		REPORT CONTROL SYMBOL
1. REPORT DATE		2. REAL PROPERTY INVENTORY CODE (RPIC)
3. INSTALLATION DATA		
a. NAME		b. MAJOR COMMAND/ENGINEERING FIELD DIVISION
c. STATE	d. ZIP CODE	e. COUNTRY
4. QUARTERS DATA		
a. QUARTERS IDENTIFICATION CODE (QIC)		b. LOCAL QUARTERS IDENTIFICATION
c. NET FLOOR AREA (Sq. Ft.)	d. YEAR BUILT	e. HISTORIC REGISTER
5. MANAGEMENT DATA (Enter whole dollar amounts only)		
a. TOTAL OPERATIONS AND MAINTENANCE ((1) + (2) + (3) + (4))		\$
(1) OPERATIONS	\$	
(2) UTILITIES	\$	
(3) LEASE	\$	
(4) MAINTENANCE AND REPAIR	\$	
b. IMPROVEMENTS		\$
c. CONGRESSIONALLY APPROVED AMOUNT FOR MAINTENANCE AND REPAIR	\$	
6. REMARKS		

**DD Form 2405, OCT 92 (IMT-V1)** PREVIOUS EDITION IS OBSOLETE

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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).