

## RECORD OF FACULTY BOARD ACTION

This IMT contains personal information protected by the Privacy Act of 1974. The IMT will be safeguarded from unauthorized disclosure and will be disposed according to AFI 33-332.

TRAINING UNIT LOCATION

STUDENT'S PERMANENT BASE (If in TDY status)

### SECTION I - TO BE COMPLETED BY APPROPRIATE OFFICIAL

1. RECOMMEND THE FOLLOWING NAMED PERSON APPEAR BEFORE A FACULTY BOARD FOR (Indicate reason)

NAME (Last, First, Middle Initial)

GRADE

SSN

CLASS

COURSE NUMBER

2. TRAINING AND OTHER PERTINENT RECORDS ARE ATTACHED.

POSITION TITLE

SIGNATURE

DATE

### SECTION II - TO BE COMPLETED BY FACULTY BOARD

3. FACULTY BOARD INFORMATION

HEADQUARTERS

SPECIAL ORDER NO

DATE OF ORDER

DATE BD CONVENED

THE FOLLOWING MEMBERS OF THE BOARD WERE PRESENT (\* Denotes Non-voting)

NAME

GRADE

POSITION TITLE

4. THE STUDENT  WAS  WAS NOT PRESENT DURING ALL OPEN SESSIONS OF BOARD.

5. FINDINGS

THE STUDENT'S \_\_\_\_\_ DEFICIENCY  WAS  WAS NOT SUFFICIENT TO WARRANT DISENROLLMENT.  
(Indicate type)

DEFICIENCY  WAS  WAS NOT DUE TO FACTORS OVER WHICH STUDENT HAD CONTROL.

6. RECOMMENDATIONS: THE STUDENT SHOULD

BE RETAINED IN SCHOOL (See Section VI)

BE DISENROLLED FROM SCHOOL FOR \_\_\_\_\_

(Indicate reason)

DATE

SIGNATURE, GRADE AND TITLE

### SECTION III - ACTION BY APPOINTING AUTHORITY

RECOMMEND APPROVAL  RECOMMEND APPROVAL WITH EXCEPTION(See remarks)  RECOMMEND DISAPPROVAL (See remarks)

DATE

SIGNATURE, GRADE AND TITLE

### SECTION IV - ACTION BY APPROVING AUTHORITY

APPROVED  APPROVED WITH EXCEPTION(See remarks)  DISAPPROVED (See remarks)  RECOMMEND RETENTION IN SERVICE

DATE

SIGNATURE, GRADE AND TITLE

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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

**SECTION V - REMARKS**

**SECTION VI - SUMMARY OF FACULTY BOARD PROCEEDINGS**