

### DPRAB ASSIGNMENT CHECKLIST

MEMBER'S NAME (Last Name, First, MI)	SSN	GRADE	REVIEWER'S INITIALS (QC)
--------------------------------------	-----	-------	--------------------------

ASSIGNMENT MANAGER (AM)	ASSIGNMENT TYPE		
	<input type="checkbox"/> TO IMA/PIRR	<input type="checkbox"/> TO UNIT	<input type="checkbox"/> TO ANG <span style="margin-left: 20px;"><input type="checkbox"/> TO S7</span>

#### REQUIRED ASSIGNMENT ACTIONS

ITEM	AM	QC	ITEM	AM	QC
REQUIRES UPDATE 2 DAYS AFTER RECEIPT	<input type="checkbox"/>	<input type="checkbox"/>	2X PASSOVER	<input type="checkbox"/>	<input type="checkbox"/>
UPDATE DATABASE	<input type="checkbox"/>	<input type="checkbox"/>	ISLRS (PDS ADJUSTMENT)	<input type="checkbox"/>	<input type="checkbox"/>
CREATE RELO FOLDER	<input type="checkbox"/>	<input type="checkbox"/>	UIF/AAC/ALC/AAR	<input type="checkbox"/>	<input type="checkbox"/>
ASSIGNMENT PROJECTION	<input type="checkbox"/>	<input type="checkbox"/>	CIV ART ID (BLANK)	<input type="checkbox"/>	<input type="checkbox"/>
RMVS	<input type="checkbox"/>	<input type="checkbox"/>	ANG TECH ID (BLANK)	<input type="checkbox"/>	<input type="checkbox"/>
REQUIRES UPDATE 2 DAYS AFTER EDCSA	<input type="checkbox"/>	<input type="checkbox"/>	RCD STATUS (10)	<input type="checkbox"/>	<input type="checkbox"/>
EFFECTIVE DATE	<input type="checkbox"/>	<input type="checkbox"/>	CURRENT ADDRESS	<input type="checkbox"/>	<input type="checkbox"/>
DAFSC	<input type="checkbox"/>	<input type="checkbox"/>	DUTY STATUS (00)	<input type="checkbox"/>	<input type="checkbox"/>
DUTY TITLE	<input type="checkbox"/>	<input type="checkbox"/>	DAS/EDCSA	<input type="checkbox"/>	<input type="checkbox"/>
AAR/ALC/AAC	<input type="checkbox"/>	<input type="checkbox"/>	EDIGS	<input type="checkbox"/>	<input type="checkbox"/>
AFR SEC CODE	<input type="checkbox"/>	<input type="checkbox"/>	MISCELLANEOUS ITEMS	<input type="checkbox"/>	<input type="checkbox"/>
OVERAGE CODE	<input type="checkbox"/>	<input type="checkbox"/>	RETRAINING/AWARD AFSC/AF IMT 2096 *	<input type="checkbox"/>	<input type="checkbox"/>
ASSIGNED/ATTACHED PAS	<input type="checkbox"/>	<input type="checkbox"/>	OVER-MANNING WAIVER APPROVAL	<input type="checkbox"/>	<input type="checkbox"/>
DATA VERIFICATION	<input type="checkbox"/>	<input type="checkbox"/>	OVER/UNDER GRADE WAIVER APPROVAL	<input type="checkbox"/>	<input type="checkbox"/>
SPD CODE (PRINT OUT)	<input type="checkbox"/>	<input type="checkbox"/>	FLIGHT REVALIDATION (RATED OFFICER) **	<input type="checkbox"/>	<input type="checkbox"/>
DOS/ETS	<input type="checkbox"/>	<input type="checkbox"/>	BONUS AFSC (WITHIN 6 MONTHS OF ETS) **	<input type="checkbox"/>	<input type="checkbox"/>
TAFMSD>17 YEARS	<input type="checkbox"/>	<input type="checkbox"/>	CONTRACT REASON UPDATED PRINT OUT (MGQ/KGQ)	<input type="checkbox"/>	<input type="checkbox"/>
MSD	<input type="checkbox"/>	<input type="checkbox"/>	ORDERS COMPLETED	<input type="checkbox"/>	<input type="checkbox"/>

#### ALL ASSIGNMENT TYPES ORDERS PROCESS

ITEM	AM	QC	ITEM	AM	QC
NAME	<input type="checkbox"/>	<input type="checkbox"/>	R/R DATE (GR HISTORY CODE 47 OR 44)	<input type="checkbox"/>	<input type="checkbox"/>
GRADE	<input type="checkbox"/>	<input type="checkbox"/>	AUTHORIZED GRADE	<input type="checkbox"/>	<input type="checkbox"/>
SSN	<input type="checkbox"/>	<input type="checkbox"/>	AUTHORIZED DAFSC *	<input type="checkbox"/>	<input type="checkbox"/>
ADDRESS	<input type="checkbox"/>	<input type="checkbox"/>	POSITION NUMBER	<input type="checkbox"/>	<input type="checkbox"/>
EDCSA	<input type="checkbox"/>	<input type="checkbox"/>	SECURITY CLEARANCE	<input type="checkbox"/>	<input type="checkbox"/>
LOSING UNIT PM/CC RELEASE	<input type="checkbox"/>	<input type="checkbox"/>	VOCO STATEMENT	<input type="checkbox"/>	<input type="checkbox"/>

#### ASSIGNMENTS TO IMA/PIRR/S7 ORDERS PROCESS

ITEM	AM	QC	ITEM	AM	QC
LOSING UNIT PAS/RES SEC	<input type="checkbox"/>	<input type="checkbox"/>	TRAINING CAT/TYPE	<input type="checkbox"/>	<input type="checkbox"/>
LOSING MAJCOM	<input type="checkbox"/>	<input type="checkbox"/>	COMP CAT	<input type="checkbox"/>	<input type="checkbox"/>
ASSIGNED PAS/RES SEC	<input type="checkbox"/>	<input type="checkbox"/>	RATER/ATCH SUPERVISOR	<input type="checkbox"/>	<input type="checkbox"/>
DUTY LOC	<input type="checkbox"/>	<input type="checkbox"/>	IDTS STATEMENT	<input type="checkbox"/>	<input type="checkbox"/>
GAINING UNIT	<input type="checkbox"/>	<input type="checkbox"/>	RECRUITER ID	<input type="checkbox"/>	<input type="checkbox"/>
GAINING MAJCOM	<input type="checkbox"/>	<input type="checkbox"/>	GI BILL CODE	<input type="checkbox"/>	<input type="checkbox"/>
ATTACHED PAS	<input type="checkbox"/>	<input type="checkbox"/>	BONUS AFSC **	<input type="checkbox"/>	<input type="checkbox"/>
POC STATEMENT	<input type="checkbox"/>	<input type="checkbox"/>	API CODE/REVAL (RATED POSITION) **	<input type="checkbox"/>	<input type="checkbox"/>
DUTY TITLE	<input type="checkbox"/>	<input type="checkbox"/>	MILEAGE WAIVER	<input type="checkbox"/>	<input type="checkbox"/>

* DPRPT SIGNATURE (Retraining/Award AFSC Coordination)	DATE (YYYYMMDD)
** DPRAC/DPRPP SIGNATURE (Bonus Eligible Coordination/Flight Management)	DATE (YYYYMMDD)

**Download any U.S. FedForm (free, fillable, savable in Adobe Reader)!  
Start with the "Flash Demo" at the top of the following page:  
[www.usa-federal-forms.com](http://www.usa-federal-forms.com)**

**Convert any fillable PDF form to savable (locally, in Adobe Reader):  
[www.savePDF.com](http://www.savePDF.com)**

**Convert any document (in any format) to PDF fillable and savable:  
[www.FillinDocs.com](http://www.FillinDocs.com)**

**All (10's of 1,000's) U.S. Federal Forms already fillable, savable:  
[www.usa-federal-forms.com](http://www.usa-federal-forms.com)**

---

### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

**ASSIGNMENTS TO UNIT OR ANG ORDERS PROCESS**

ITEM	AM	QC	ITEM	AM	QC
LOSING UNIT PAS/RES SEC	<input type="checkbox"/>	<input type="checkbox"/>	GAINING UNIT/ANG MPF	<input type="checkbox"/>	<input type="checkbox"/>
LOSING MAJCOM	<input type="checkbox"/>	<input type="checkbox"/>	TRAINING CAT/TYPE	<input type="checkbox"/>	<input type="checkbox"/>
ASSIGNED PAS/RES SEC	<input type="checkbox"/>	<input type="checkbox"/>	POC STATEMENT	<input type="checkbox"/>	<input type="checkbox"/>
DUTY LOC	<input type="checkbox"/>	<input type="checkbox"/>	RECRUITER ID	<input type="checkbox"/>	<input type="checkbox"/>
GAINING UNIT				<input type="checkbox"/>	<input type="checkbox"/>

**REMARKS**

REMARKS/CORRECTIVE ACTION TAKEN

**VERIFICATION**

COMMENTS/NOTES

**LINE CHECKLIST**

RELO	UPRG
<input type="checkbox"/> SIX COPIES OF ORDERS	<input type="checkbox"/> ORDER
<input type="checkbox"/> AF IMT 1288	<input type="checkbox"/> AF IMT 1288
<input type="checkbox"/> CURRENT SURF	<input type="checkbox"/> ACCESSION PACKAGE (If applicable)

WEEK OF \_\_\_\_\_

OF \_\_\_\_\_

REVIEWER'S SIGNATURE

DATE (YYYYMMDD)

CORRECTED BY

DATE (YYYYMMDD)