

APPOINTMENT PROCESSING CHECKLIST				TECHNICIAN	
NAME		SSN	DOB	AGE	AFSC
CORPS/TRAINING AND PAY CATEGORY		WAIVER(S) REQUIRED <input type="checkbox"/> DEFERRED FROM PROMOTION <input type="checkbox"/> ISLRS	<input type="checkbox"/> DEPENDENCY <input type="checkbox"/> MINOR VIOLATION <input type="checkbox"/> OTHER _____	<input type="checkbox"/> MARIJUANA <input type="checkbox"/> MORAL	<input type="checkbox"/> AGE <input type="checkbox"/> DISENROLLMENT O.C.
APPLICATIONS DATE (YYYYMMDD)		DATE APPLICATIONS RECEIVED (YYYYMMDD)	DATE OF AFRC/ARPC/SG LETTER (YYYYMMDD)		
PREGRADE DETERMINATION LIST					
CITIZENSHIP VERIFICATION					
<input type="checkbox"/> AF IMT 24	<input type="checkbox"/> SF 86 VERIFICATION	<input type="checkbox"/> INS FORM 1-151	<input type="checkbox"/> IAF FORM 2030		
ASSIGNMENT/PHYSICAL					
<input type="checkbox"/> AF IMT 1288	UNDERGRADE/OVERGRADE APPROVED	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A	CODE _____
	OVERAGE	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A	CODE _____
	POSITION BLOCKED	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A	
<input type="checkbox"/> SF 88/93	DATE SG CERTIFIED (YYYYMMDD)		DATE OF PHYSICAL (YYYYMMDD)		
PROOF OF PRIOR SERVICE					
<input type="checkbox"/> DD FORM 214	<input type="checkbox"/> PROMOTION ORDER	<input type="checkbox"/> DD FORM 4	<input type="checkbox"/> OATHS	<input type="checkbox"/> DOCUMENTS REQUIRED FOR INTERSERVICE	
DATE RECORDS ORDERED (YYYYMMDD)	DATE RECORDS RECEIVED (YYYYMMDD)	<input type="checkbox"/> CONDITIONAL RELEASE		EXPIRATION DATE (YYYYMMDD)	
EDUCATION (STATES AND SCHOOLS)					
<input type="checkbox"/> TRANSCRIPTS	DEGREE	DATE (YYYYMMDD)	DIPLOMAS		
<input type="checkbox"/> RESIDENCY/INTERNSHIP CERTIFICATE(S)		<input type="checkbox"/> AUTHENTICATED		<input type="checkbox"/> BOARD CERTIFIED	
LICENSURE/STATE (Authenticated Copy)	LICENSURE/STATE (Authenticated Copy)	EXPIRATION DATE (YYYYMMDD)			
<input type="checkbox"/> _____					
STATEMENTS					
<input type="checkbox"/> DIRECT DEPOSIT STATEMENT	<input type="checkbox"/> STATEMENT OF WHY APPOINTMENT DESIRED		BEYOND MANDATORY PHASE POINT		
		DATE _____	INITIAL _____	<input type="checkbox"/> YES	<input type="checkbox"/> NO
REMARKS					
SIGNATURE				DATE (YYYYMMDD)	

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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).