

**AUDIT AGENCY
REQUEST FOR DOCUMENTS**

REQUEST NUMBER

1. APC (Name, Office symbol, Telephone number)

FROM (Name, Telephone number of Audit Personnel)

OCR/POC (Name, Office symbol, Telephone number)

SECURITY CLEARANCE

WORK ASSIGNMENT
CODE

DATE OF REQUEST
(YYYYMMDD)

FILLED IN BY APC OR OCR/POC (Comment section should contain such information as date provided, referred to, working papers or draft with cover letter attached, need further clarification etc.)

2. DOCUMENTS REQUESTED

3. OBTAINED FROM

NAME OF CUSTODIAN

OFF SYMBOL

EXT

COMMENTS

4. RETURN TO

OCR/POC

APC

IN TURN

**Download any U.S. FedForm (free, fillable, savable in Adobe Reader)!
Start with the "Flash Demo" at the top of the following page:
www.usa-federal-forms.com**

**Convert any fillable PDF form to savable (locally, in Adobe Reader):
www.savePDF.com**

**Convert any document (in any format) to PDF fillable and savable:
www.FillinDocs.com**

**All (10's of 1,000's) U.S. Federal Forms already fillable, savable:
www.usa-federal-forms.com**

About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).