

## REQUEST FOR PROCUREMENT OF PUBLICATIONS

<b>TO:</b>		TYPE PUBLICATION <input type="checkbox"/> TECH RPT <input type="checkbox"/> CD-ROM <input type="checkbox"/> PER <input type="checkbox"/> ARTICLE	<input type="checkbox"/> BOOK <input type="checkbox"/> PER <input type="checkbox"/> HARD COPY <input type="checkbox"/> FILM	DATE (YYYYMMDD)	
NO. OF COPIE	AUTHOR(S)	TECH REPORT NUMBER	EDITION, YEAR, OR REPORT DATE		
TITLE OF BOOK, PERIODICAL, REPORT, ETC.		AD NUMBER	CLASSIFICATION (X One)		
		LC CARD NUMBER	SEC	CONF	UNCLAS
		ISBN/ISSN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME AND ADDRESS OF PUBLISHER (Do Not Abbreviate)		ESTIMATE PRICE	PROJECT NAME/CONTRACT NO.		
REQUESTER'S NAME (Last, First, M.I.)/GRADE		RECOMMENDATION			
OFFICE SYMBOL	PHONE NUMBER				<input type="checkbox"/> LIBRARY COLLECTION
JUSTIFICATION (Must show mission essentiality; Permanent loans require justification for use beyond one year.)					
APPROVING OFFICIAL (X One)		SIGNATURE		DATE (YYYYMMDD)	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED					
<b>APPLICABLE TO CONTRACTORS ONLY</b>					
I CERTIFY THAT THE MATERIALS BEING REQUESTED ARE REQUIRED BY THE STATEMENT OF WORK.					
CONTRACTING OFFICER (X One)		SIGNATURE		DATE (YYYYMMDD)	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED					

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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

