

<b>LOST TOOL/OBJECT REPORT</b>							PAGE	OF	PAGES	
COMPOSITE TOOL KIT NUMBER			ORGANIZATION AND WORK CENTER				BASE			
DESCRIPTION OF LOST TOOL/OBJECT					DATE(S) LOST		TIME LOST		AFTO 781A	
									PAGE	BLOCK
AIRCRAFT SERIAL NUMBER			AIRCRAFT IMPOUNDED <input type="checkbox"/> YES <input type="checkbox"/> NO				TIME IMPOUNDED		DATE IMPOUNDED	
W/C SUPV NOTIFIED		MAINT SUPV NOTIFIED		MOC NOTIFIED		CTK CUSTODIAN NOTIFIED		QA NOTIFIED		
NAME (Last Name, Initial)		NAME (Last Name, Initial)		NAME (Last Name, Initial)		NAME (Last Name, Initial)		NAME (Last Name, Initial)		
TIME	DATE	TIME	DATE	TIME	DATE	TIME	DATE	TIME	DATE	
AREA ITEM LOST										
ITEM	MAINTENANCE SUPERVISOR/SUPERINTENDENT WILL ENSURE ALL ITEMS ARE COMPLETED							INDIVIDUAL	TIME/DATE	
1	NAME OF INDIVIDUAL(S) THAT LOST OBJECT									
2	WORK BEING PERFORMED WHEN ITEM LOST									
3	AREAS CHECKED AND STEPS TAKEN TO FIND OBJECT									
4	SEARCH CONDUCTED BY (List of Individuals)									
5	ITEM WAS/WAS NOT FOUND (If found, give location)									
6	COPY OF FORM FILED BY CTK CUSTODIAN									
7	FORM FILED BY RECORDS CLERK (If applicable)									
8	SIGNATURE OF MAINTENANCE SUPERVISOR/SUPERINTENDENT									

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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).