

<b>SURPLUS MATERIEL WORKSHEET</b>	DATE
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**I. REQUEST FOR EVALUATION**

NSN	PART NUMBER	CAGE	APPLICATION
IMS		OFFICE SYMBOL	PHONE

SURPLUS MATERIEL MAY BE AVAILABLE TO FULFILL THE GOVERNMENT'S NEEDS FOR THIS ITEM. AS A RESULT, AN EVALUATION MUST BE PERFORMED IAW AFMC FAR SUPPLEMENT PART 5352.

THE EVALUATION ON THIS ITEM INDICATES SURPLUS MATERIAL WILL BE CONSIDERED IN THE FOLLOWING TYPES/CATEGORIES

**II. EVALUATION CRITERIA (For types/categories deemed acceptable)**

		ACCEPT- ABLE (Y/N)	P/N AND MFG VERIFI- CATION	PRIOR GOVT OWNER- SHIP	100% END ITEM INSPECT	TEST AND VERIFI- CATION	VERIFI- ABLE DIMEN- SIONS	LOCATION INSPIC- TION TESTING	INITIAL ACCEPT- ABILITY ITEMS	OVERHAUL AND CERTIFI- CATION	OTHER (Explain in Remarks)
G O V T  S U R P L U S	NEW/UNUSED										
	NEW/RECONDITIONED										
	NEW/MODIFIED										
	USED/OVERHAULED										
C O M M L U S	NEW/UNUSED										
	NEW/RECONDITIONED										
	NEW/MODIFIED										
	USED/OVERHAULED										

**SURPLUS EVALUATION CRITERIA**(If Section 11a. indicates surplus materiel may be considered). (Fill in blanks as appropriate)

PART NUMBER VERIFICATION(AFMCFARS 5352.211-9011) MFG \_\_\_\_\_ P/N \_\_\_\_\_

PRIOR GOVERNMENT OWNERSHIP(AFMCFARS 5352.211-9015)

100% END ITEM INSPECTION (AFMCFARS 5352.211-9017)

TEST AND VERIFICATION(AFMCFARS 5352.211-9013) TECH ORDER NUMBER \_\_\_\_\_ DRAWING NUMBER \_\_\_\_\_

VERIFIABLE DIMENSION(AFMCFARS 5352.211-9012) DESIGN ACTIVITY \_\_\_\_\_

LOCATION OF INSPECTION TESTING(AFMCFARS 5352.211-9015)

INITIAL ACCEPTABILITY ITEM(AFMCFARS 5352.211-9014) A QUANTITY OF \_\_\_\_\_ ITEMS WILL BE TESTED FOR INITIAL ACCEPTANCE.

TEST WILL BE CONDUCTED USING THE FOLLOWING CRITERIA (and location of testing)

OVERHAUL AND CERTIFICATION(AFMCFARS 5352.211-9010)

OTHER SPECIAL REQUIREMENTS (Explain)

REMARKS

JUSTIFICATION FOR UNACCEPTABLE SURPLUS MATERIEL

EVALUATOR	SIGNATURE	OFFICE SYMBOL	PHONE	DATE
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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

## INSTRUCTIONS

*This worksheet will be used to evaluate all categories of surplus materiel. Condition categories, inspection clauses and the section level signature are included in the worksheet.*

*Key points to remember when processing the AFMC Form 813.*

- A. All surplus materiel types/conditions must be evaluated.*
- B. Determination must be based upon technical characteristics of the item.*
- C. The ES will determine acceptability of surplus materiel types/conditions.*
- D. The engineer will review the determination.*

### *TYPES OF SURPLUS MATERIEL(AFMCFARS 5352.211)*

*COMMERCIAL SURPLUS MATERIEL means commercial off-the-shelf items manufactured for either commercial or government use which have never been sold to or accepted by the Government and are not considered to be "new manufactured materiel".*

*GOVERNMENT SURPLUS MATERIEL means materiel which was purchased and accepted by the government and subsequently sold at disposal.*

*NEW MANUFACTURED MATERIEL means materiel manufactured by a qualified manufacturer which has a government approved quality system which meets the materiel shall be considered new manufactured materiel so long as it is held by the actual manufacturer, the system OEM or subsidiary, successor, or distributor.*

### *SURPLUS MATERIEL CONDITION CATEGORIES(AFMCFARS 5352.211)*

*NEW AND UNUSED means materiel not having been previously installed and not showing evidence of deterioration, evidence of disassembly or reassembly, nor any evidence of reconditioning in any manner.*

*NEW AND RECONDITIONED means materiel not having been previously installed and not showing evidence of deterioration. Material may be reconditioned to the extent that gaskets, seals, O-rings or other cure dated items are replaced. Materiel offered may have already been reconditioned or require reconditioning prior to usage.*

*NEW AND MODIFIED means materiel not having been previously installed and not showing deterioration. Components may be replaced for the purpose of configuration update and/or modification. Materiel offered may have already been modified or require modification prior to usage.*

*USED AND OVERHAULED means materiel which has been previously installed in operational equipment but has been or can be completely overhauled, repaired, reconditioned, or modified to serviceable status.*