

1. NAME (Last, First, MI)

2. GRADE

3. SSN

4. DUTY TITLE(S) AND INCLUSIVE PERIOD

5. JUSTIFICATION (Use a short "Bullet" statement for each accomplishment. Minimize description-emphasize results. Use only as many bullets as required. Additional space below the dotted lines may be used for Air Force Commendation Medal justification only.)

a. PRIMARY JOB ACCOMPLISHMENTS:

(1)

(2)

(3)

(4)

(5)

(6)

(7)

b. OTHER ACCOMPLISHMENTS:(Special projects, additional duties, etc.)

(1)

(2)

(3)

(4)

(5)

6. NAME, GRADE AND TITLE OF INITIATOR

7. SIGNATURE

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### **About the ITAOP/savePDF Method**

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).