

ACTIVE PARACHUTIST JUSTIFICATION					COMMAND	EFFECTIVE PERIOD		DATE OF REQUEST			
					FROM:	TO					
INSTALLATION	ORG NUM	ORG KIND		ORG TYPE	DET	OL	OSC	FAC			
DUTY TITLE					API	GRADE	PREFIX	AFSC	SEI	POSITION #	PEC
TYPE OF PARACHUTIST REQUEST	PERMANENT	TEMPORARY	PERMISSIVE								
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
<i>Justification:</i>											
<i>List the AF Directives which lend support (Include paragraph number)</i>											
MAJCOM COORDINATION						HQ USAF					
DO	DP	SG	XP			XOOS	AFMOA	AFSLM	XOOT		

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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).

INSTRUCTIONS FOR COMPLETING AF IMT 4322, PARACHUTIST AFSC/ACTIVE PARACHUTIST JUSTIFICATION

1. **Command:** Enter MAJCOM, FOA, DRU or joint agency.
2. **Effective Period:** Enter the effective period of the position, (i.e., From: FQ944 To: FQ 981). Use "999" in the "To" block for positions that will not expire.
3. **Date of Request:** Enter the date of the requested change/addition in this format: YYYYMMDD.
4. **Installation:** Enter the name of the installation where the parachutist position is or is projected to be.
5. **Organization Number, Kind, Type, Detachment and Operating Location:** Enter the full organization number and title.
6. **Organization Structure Code (OSC):** Enter the appropriate OSC.
7. **Functional Account Code (FAC):** Enter the appropriate FAC.
8. **Duty Title:** Enter duty position title that clearly identifies the individual position.
9. **API:** If the individual is both a parachutist and an aircrew member (rated or CEA) enter the appropriate API.
10. **Grade:** Enter the authorized grade.
11. **Prefix(s)/AFSC:** Enter the AFSC and prefix(s) from AFMAN 36-2105 or AFMAN 36-2108 as applicable.
12. **SEI:** Enter Special Experience Identifier from AFMAN 36-2108 as applicable.
13. **Position #:** Enter the position number.
14. **Program Element Code (PEC):** Enter the appropriate PEC.
15. **Type of Parachutist Request:** Identify by checking the correct block if parachutist will be Permanent, Temporary or Permissive status, ICW AFI 11-410, Chapter 2.
16. **Description/Justification:** Describe peacetime and wartime duties of personnel that are being placed on parachute status. Write the description so that someone not familiar with the work center can understand it's function and the need for parachutist skills. Include the amount of expertise and the size of the work center. If the position requires active flying duties, provide detailed justification. If no wartime duties are applicable, then describe the position as wartime available.
17. **Directives:** List the directive that directly supports the need for the parachutist's skill.
18. **Coordination Blocks:** These blocks are made available for use when needed. There is no requirement to have all blocks filled or used. For example, SG would coord on medical AFSCs, but not other AFSCs.

All entries are mandatory except: DET, OL, PREFIX and SEI