

RECORD OF INDIVIDUAL MILITARY FUNERAL HONOR DUTY

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C., Section 12503.

PRINCIPAL PURPOSES: To record Reserve Member's Funeral Honors Duty and points for retirement.

ROUTINE USES: Information may be disclosed to individuals' employers to verify military duty.

DISCLOSURE IS VOLUNTARY: Failure to provide the information, including the SSN, could result in the improper recording of training and retirement credits.

I. PERSONAL/PAY DATA (Type or print in ink)

RANK	NAME (Last, First, MI)	HOME MAILING ADDRESS
SSN	RPO (IMAs) UNIT (Unit Reservists)	

II. COMPENSATION METHOD

POINTS ONLY

BASE PAY AND POINTS

III. PERFORMANCE DATA (List each day of training separately)

RETENTION/RETIREMENT (R/R) DATE

DATE YYYYMMDD	DUTY HOURS WORKED (Inclusive)	HOURS WORKED	NUMBER OF POINTS	DUTY LOCATION/REMARKS

IV. AUTHORIZATION FOR MILITARY FUNERAL HONOR DUTY

AUTHORIZING OFFICIAL'S SIGNATURE	DATE
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V. CERTIFICATION (Certifier is the military member or civilian who has knowledge it was performed.)

The penalty for willfully making false claims is: A maximum fine of \$10,000 or maximum imprisonment of 5 years (18 U.S.C., Section 28711). By signing and dating this form, the Reservist and Certifying Official verify satisfactory completion of duty listed in Section II. The dates must be on or after the last duty day.

RESERVIST'S NAME (Type or Print legibly in Ink)	RESERVIST'S SIGNATURE (In Ink)	PHONE NUMBER	DATE
CERTIFYING OFFICIAL'S NAME/GRADE (Type or Print legibly in Ink)	CERTIFYING OFFICIAL'S SIGNATURE (In Ink)	PHONE NUMBER	DATE

VI. DISTRIBUTION

Certifying official sends one copy to member's Reserve Pay Office (RPO) for base pay. One copy to HQ ARPC/DPPKB (IMAs and IRRs only), 6760 E Irvington Pl, #2100. Denver CO 80280-2100, upon completion of duty for point credit. One copy each to supervisor and member.

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About the ITAOP/savePDF Method

The traditional Field-by-Field creation process is extremely ineffective and slow.

The only realistic option to create high-quality forms is the Insert-Text-Anywhere-on-Page (ITAOP) method.

The field creation process is about 10,000 times faster than the traditional method; the list of ITAOP features is not even available for the traditional method.

ITAOP savePDF method proved to be very simple and completely reliable for millions of users all over the world (incl. individuals, companies, organizations, government employees).